



Minutes of the In-Camera, In-Conference and Regular Meeting of the Board of Trustees of Fort McMurray Public School District, held in the Main Board Room, Clearwater Public Education Centre, 2013 09 16.

Attendees:

Chair	- J. Thompson
Vice Chair	- G. Cooper (joined via telephone at 1406 hrs.)
Trustee	- L. Mywaart
Trustee	- S. Drover (joined at 1900 hrs.)
Trustee	- A. Adams
Superintendent	- D. Nicholls
Associate Superintendent	- B. Sautner
- Education & Admin.	
Associate Superintendent	- A. Kallal (joined at 1409 hrs.)
- Business & Finance	
Associate Superintendent	- P. Meagher (joined at 1409 hrs.)
- HR & Admin.	
Recording Secretary	- S. Dunn

20812	Call to Order	Chair, Jeff Thompson, called the meeting to order at 1408 hrs.
20813	Additions to the In-Camera Agenda	None.
20814	Approval of Agenda	Trustee Mywaart served motion at 1409 hrs. M/C That the agenda be approved.
20815	In-Camera Meeting	Trustee Cooper served motion at 1409 hrs. M/C That the meeting proceed to the in-camera meeting.
20816		Regrets: Phil Meagher at 1457 hrs.
20817	Shop Talk	Deferred.
20818	Out of In-Camera	Trustee Adams served motion at 1503 hrs. M/C That the Board of Trustees move out of the In-Camera meeting and proceed to In Conference.
20819	Additions to Agenda	None.
20820	Approval of Agenda	Trustee Mywaart served motion at 1503 hrs. M/C That the agenda be approved.

20821		Regrets: Chair, Jeff Thompson, at 1504 hrs. Vice Chair, Linda Mywaart, assumed the Chair at 1504 hrs.
20822	Minutes – In-Camera, In-Conference and Regular Meeting 2013 06 17	Trustee Adams served motion at 1505 hrs. M/C That the Minutes of 2013 06 17 In-Camera, In-Conference and Regular Meeting be approved.
20823	Minutes – Committee of the Whole 2013 09 04	Trustee Cooper served motion at 1450 hrs. M/C That the Minutes of 2013 09 04 Committee of the Whole Meeting be approved.
20824	Business Arising from the Minutes	1. Designation of Chief Officer, Whistleblower Protection Act 2. Local MLA's and Discussion Regarding Fort McMurray Property Tax Increases 3. ASBA Award Application 4. Edge – Presentation to School Councils 5. Line Items 20800 and 20801 – Policies to be Brought Back
20825	Superintendent's Report	Superintendent, Doug Nicholls, updated trustees and senior administration that he was providing weekly updates to trustees via email and asked if there were any questions concerning this method of reporting.
20826		Joined: Jeff Thompson, at 1522 hrs. and resumed Chair
20827	Superintendent's Report (continued)	Trustees discussed the operational and governance reports and the parameters for each one. Trustees agreed to review Board Agendas and reporting formats at the upcoming Annual Board Retreat.
20828	Trustee Engagement	<u>Trustee Engagement June 2013 – Sept 2013</u> June 21 ASBA zone 2/3 meeting—Edmonton June 27 Westwood Graduation July 3 - 7 Canadian School Boards Association - Vancouver August 30 FMPSD Welcome Back at Keyano College August 30 FMPSD Booth at <i>Sustainival</i> Mac Island September 5 C2 Committee Meeting—CPEC September 10 Twitter Tutorial with Nancy September 12 FM Chamber Networking Luncheon September 13 PSBAA – IGPR Committee Teleconference September 14 FMIS Family BBQ at Greely Road September 14 FMPSD Booth at Community Registration Event September 16 Child and Family Services Authority (CFSA) community discussion Trustee Mywaart indicated her attendance at the September 12 th Chamber of Commerce Networking Luncheon raised the question as to whether or not our School Board received notification from the Rural Municipality of Wood Buffalo (RMWB) when there are traffic flow changes. Mr. Kallal replied that we do not.



20828 (continued)	Trustee Engagement	Trustee Adams updated trustees and senior administration on the RMWB's Step Program and indicated she would provide information on the Step Program Committee to the recording secretary. Trustee Mywaart suggested the District write a letter to the RMWB requesting direct notification of any upcoming traffic flow changes.
20829	Public School Boards Association (PSBA)	No update provided.
20830	Alberta School Boards Association (ASBA)	Vice Chair, Linda Mywaart, updated trustees and senior administration on ASBA Zone 2/3's request for Professional Development suggestions for the upcoming year. Trustees were asked to provide their feedback to Linda and she will relay this information to the Zone 2/3 President.
20831		Joined: Phil Meagher at 1551 hrs. Regrets: Glenn Cooper at 1552 hrs.
20832	October 2013 Face-to-Face Consultations – Expression of Interest	Chair, Jeff Thompson, updated trustees and senior administration on information received regarding upcoming Face-to-Face Consultations regarding the future of education. Trustee Mywaart noted consultation sessions were not scheduled to be held in Fort McMurray. Chair, Jeff Thompson, will follow up and request additional information.
20833	Review of Public Agenda	Trustees reviewed the public agenda in preparation for the Regular Board meeting.
20834	Out of In-Conference	Trustee Adams served motion at 1620 hrs. M/C That the Board of Trustees move out of the In-Conference meeting and recess until 1900 hrs.
20835		Joined: Trustees Stephen Drover and Glenn Cooper at 1900 hrs.
20836	Convene Regular Meeting	Chair, Jeff Thompson, called the meeting to order M/C That the Board of Trustees reconvene the Regular Meeting at 1900 hrs. Other attendees: Full audience Media: 2
20837	O Canada	Chair, Jeff Thompson, welcomed everyone present and introduced the new Superintendent of Schools, Mr. Doug Nicholls. Chair Thompson invited meeting attendees to stand for the national anthem.
20838	Question Period	There were no questions.
20839	Additions to Agenda	None

20840 **Approval of Agenda** Trustee Adams served motion at 1903 hrs.
M/C
That the agenda be approved.

20841 **Trustee Items** Board Chair, Jeff Thompson, announced the upcoming trustee elections on October 21st and explained the process for anyone interested in running for school board trustee. Nomination packages will be available at District Office.

20842 **District Spotlight**

Spotlight on Education
Presentation by Ecole
McTavish Junior High

Associate Superintendent, Brenda Sautner, introduced Ecole McTavish Junior High School Principal Scott Barr, Vice Principals James Hayward and Kelli Northrup and the new Edge Program Director Mike Carlsen. Mr. Barr presented a powerpoint illustrating the well-rounded educational opportunities offered at Ecole McTavish. Mr. Carlsen updated trustees and senior administration on the Edge Program. Five students delighted trustees and senior administration with their speeches outlining the benefits they are receiving from the all encompassing programming being offered.

Trustees Adams and Mywaart both were very impressed by the students' presentations and congratulated them on their self-confidence. Chair, Jeff Thompson, thanked both the staff and the students, indicating they did an excellent job of informing the Board on their school's programs.

Presentation
Alberta School Councils
Parent of Distinction
Award Presentation

Board Chair, Jeff Thompson, called upon Dr. Mouruf Oshodi, member of the Alberta School Councils Association Board of Directors, to present the Alberta School Council Association Parent of Distinction Award to Mrs. Lorna Spargo. Mrs. Spargo indicated she was honored to receive the award and thanked parents and staff for their support in "Doing What's Best For Kids".

District Initiatives
- Early Childhood
 Development Program
- New Teacher
 Induction
- Westwood Advanced
 Placement Student
 Results

Dr. Sautner introduced three District initiatives, the Early Childhood Development Program, the New Teacher Induction Program, and the Westwood Advanced Placement program.

Dr. Sautner called upon District staff Shannon Noble and Leslie Booker to explain the Early Childhood Development (ECDP) program. They indicated the success of the program can be proven by the enrollment growth of 26% from last year.

Trustee Drover indicated he was very impressed with the ECDP program based on personal experience with having his child enrolled last year.

Superintendent Doug Nicholls thanked Shannon and Leslie for their presentation and expressed his sincere appreciation to them for growing the program.

Dr. Brenda Sautner called upon District staff member, Bobbi Compton to update trustees and senior administration on the New Teacher Induction Program. Bobbi indicated teacher induction is a three-year process, including instructional support, mentorship and professional development.

Two teachers, "new to the District" Danielle Leckie and "new teacher" Ellen Allwright shared their perspectives on the New Teacher Induction Program, indicating they both valued the support being offered.

20842
(continued)

Bobbi also provided copies of the Education Department's new newsletter, Kaleidoscope.

Trustee Drover inquired as to whether or not new teachers were given additional class preparation time. Superintendent Nicholls indicated this was an excellent point, stating he was aware that some school systems have implemented extra preparation time for new teachers, but more frequently programs such as New Teacher Induction are used.

Superintendent Nicholls introduced District Communications Coordinator, Nancy Gauthier, to update trustees on student successes achieved through their participation in Westwood Community High School's Advanced Placement (AP) Program.

Westwood Principal, Jessica Roy, sent her regrets at not being able to attend the Board meeting, and provided a message Nancy read to trustees. Nancy updated trustees on the growth of the program and its successes including, in particular, the remarkable exam results of four students who had perfect scores on all five of their AP exams.

Superintendent, Doug Nicholls, congratulated the students and staff for these amazing success stories, noting academic achievement starts with a very good foundation – ECDP.

Trustees thanked the students, parents and staff for their hard work, support and dedication.

Chair, Jeff Thompson, thanked everyone for attending and presenting at the Board meeting this evening.

20843 Recess

Meeting Recessed: 2026 hrs.
Meeting Reconvened: 2038 hrs.

20844 Superintendent of
Schools Report

Superintendent, Doug Nicholls, updated trustees and senior administration on school start-up, indicating he is very impressed by what he is seeing in the District. He provided an update on the new Leaders' Meeting format, the C.2 committee meetings he is involved with, the Senior Leadership Team meeting held Friday, September 13th, and his attendance at school council meetings.

Associate Superintendent, Allan Kallal, provided an update on Business Services, including an Occupational Health and Safety update, a financial review, preliminary enrollment highlights, and reporting on Information and Technology, plant operations, maintenance & capital projects.

Associate Superintendent, Phil Meagher, provided on brief update on Human Resources, mentioning there are 36 new teachers in the District this year.

Associate Superintendent, Brenda Sautner, updated trustees on the ECDP program growth, as well as initiatives such as Early Childhood Development, the Paul Martin Aboriginal Entrepreneurial Initiative (MAEI), Apple schools, and Healthy School communities.



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- 20844 Superintendent of
(continued) Schools Report Superintendent, Doug Nicholls, updated trustees that 75 school visits have been made by the senior leadership team to date.

Chair, Jeff Thompson, thanked Superintendent Nicholls and his staff, indicating feedback reflects these school visits are being received very positively.
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- 20845 Regrets: Trustee Adams at 2115 hrs.
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- 20846 Approval of Locally Acquired Course Performing Arts 15-25-35 Board Chair, Jeff Thompson, called upon Brenda Sautner to speak to the action item brought forward.

Trustee Mywaart served motion at 2117 hrs.
M/C
That the Board of Trustees approve the locally acquired course Performing Arts 15 – 25 – 35 (3 & 5) obtained from Grande Yellowhead Regional Division #35. Performing Arts 15 – 25 – 35 (3 & 5) for use by Westwood Community High School, Composite High School and Frank Spragins High School beginning the second semester of the 2013 – 2014 school year until August 31, 2015. The material and resources utilized for this course will be as per the course outline.
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- 20847 Correspondence None.
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- 20848 Business Arising None.
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- 20849 Other Business ASBA Legal Conference – Trustee Mywaart updated trustees on the re-scheduling of this upcoming conference.
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- 20850 Request for Information None.
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- 20851 Future Agenda Items To be determined.
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- 20852 Adjourn There being no further business, Chair, Jeff Thompson, adjourned the meeting at 2119 hrs.


BOARD CHAIR

SECRETARY-TREASURER
