



Minutes of the In-Camera, In-Conference and Regular Meeting of the Board of Trustees of Fort McMurray Public School District, held in the Main Board Room, Clearwater Public Education Centre, 2013 03 18.

- Attendees:
- Vice Chair - Glenn Cooper (joined at 1900 hrs.)
 - Acting Chair - L. Mywaart
 - Trustee - S. Drover
 - Trustee - A. Adams
 - Superintendent - Dennis Parsons (joined at 1900 hrs.)
 - Associate Superintendent - P. Meagher
 - Human Resources & Admin.
 - Associate Superintendent - B. Sautner
 - Education & Admin.
 - Associate Superintendent - A. Kallal (joined at 1908 hrs.)
 - Business & Finance
 - Recording Secretary - S. Dunn
- Regrets: - Chair Jeff Thompson

20584	Call to Order	Acting Chair, Linda Mywaart, called the meeting to order at 1413 hrs.
20585	Additions to the In-Camera Agenda	None
20586	Approval of Agenda	Trustee Drover served motion at 1413 hrs. M/C That the agenda be approved.
20587	In-Camera Meeting	Trustee Adams served motion at 1414 hrs. M/C That the meeting proceed to the in-camera meeting.
20588	Out of In-Camera	Trustee Drover served motion at 1456 hrs. M/C That the Board of Trustees move out of the In-Camera meeting and proceed to Shop Talk.
20589	Shop Talk	Trustees discussed Item Number 5, Public Engagement, and several ideas were put forward. Trustee Adams raised Item Number 3, Student Owned Devices, for discussion. Trustees agreed both topics should be revisited when all trustees are in attendance.
20590	Out of Shop Talk	Trustee Adams served motion at 1512 hrs. M/C That the Board of Trustees move out of Shop Talk and proceed to In-Conference Agenda

20591	Additions to Agenda	4.9 District Website
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20592	Approval of Agenda	Trustee Drover served motion at 1517 hrs. M/C That the agenda be approved.
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20593	Minutes – In-Camera, In-Conference and Regular Meeting 2013 02 19	Trustee Drover served motion at 1518 hrs. M/C That the Minutes of 2013 02 19 In-Camera, In-Conference & Regular Board Meeting be approved.
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20594	Minutes – Committee of the Whole Meeting 2013 03 04	Trustee Adams served motion at 1519 hrs. M/C That the Minutes of 2013 03 04 Committee of the Whole Meeting be approved.
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20595	Business Arising from the Minutes	1. PSBA – deferred 2. Attendance at April COW meeting – Trustee Drover indicated he will not be able to attend.
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20596	Superintendent’s Report	In Superintendent Parsons’ absence, Acting Chair, Linda Mywaart, highlighted some of the key points included in the Superintendent’s Report. Ms. Mywaart asked if there had been any progress made with regard to the possibility of the District being reclassified to Upper Northern. Some discussion followed and trustees agreed to await a response from senior administration during the April 15 th Board meeting. The 2013 – 2014 Calendar was noted as an Agenda item during the upcoming regular Board meeting commencing at 1900 hrs. Ms. Mywaart asked trustees if they had any questions or required any additional information in preparation for the upcoming discussion. Trustee Drover asked for an explanation of operational and instructional days and what the implications were for starting the school year before the Labour day long weekend. Associate Superintendent, Phil Meagher, responded.
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20597	ASCA PARENT CONFERENCE & AGM	Trustees noted this topic had been discussed and a decision made during the January 21 st Board Meeting.
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20598	Enrollment	Acting Chair, Linda Mywaart, briefly reviewed the documents that had been provided with regard to Enrollment. This topic will be brought forward to the April Board meeting.
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20599	Trustee Engagement	<p>Trustees reported on trustee engagement since the February 19, 2013, Board Meeting, including trustee attendance: February 22 – ASBA zone 2/3 meeting in Edmonton February 22 – Meeting with MLA’s Mike Allen and Don Scott March 2 – Regional Aboriginal Recognition Awards (RaRa) March 7 – Science Fair at Timberlea School March 7 – Budget Conference Call with the Minister March 9 – KAOS 91.1 Banquet March 12 – Open Minds with Beacon Hill School at Heritage Park March 15 – Recognition for Volunteers for Roots of Empathy</p> <p>Trustee Adams updated trustees and senior administration on her attendance at RaRa and, in particular, noted the District representative’s presentation of the Junior Achiever Award. She requested a letter be sent from the Board Chair to the organizing committee of RaRa based on the events of the evening.</p>
20600	Public School Boards Association (PSBA)	Due to the absence of Vice Chair, Glenn Cooper, this topic was deferred.
20601	Alberta School Boards Association (ASBA)	Acting Chair, Linda Mywaart, updated trustees and senior administration on the upcoming MLA reception scheduled for March 21 st and provided an updated list of MLA’s who will be attending. Ms. Mywaart indicated she would be able to attend this event.
20602	District Website	<p>Acting Chair, Linda Mywaart, questioned whether or not the new District website was the first one to automatically come up when searching the Internet for FMPSD.</p> <p>Trustees requested Superintendent Parsons investigate and report back.</p>
20603	Review of Public Agenda	Trustees reviewed the public agenda in preparation for the Regular Board meeting.
20604	Recess	<p>Trustee, Angela Adams, served motion to recess at 1604 hrs. M/C That the meeting move out of in-conference and recess until 1900 hours.</p>
20605		1900 hrs. – Vice Chair Glenn Cooper and Superintendent Dennis Parsons joined.
20606	Convene Regular Meeting	<p>Vice Chair, Glenn Cooper, called the meeting to order M/C That the Board of Trustees reconvene the Regular Meeting at 1905 hrs.</p> <p>Other attendees: 10 Media: 1</p>
20607	O Canada	Vice Chair, Glenn Cooper, welcomed everyone present and invited them to stand for the national anthem.
20608		1908 hrs. – Allan Kallal joined



20609	Question Period	There were no questions.
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20610	Additions to Agenda	None
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20611	Approval of Agenda	Trustee Drover served motion at 1909 hrs. M/C That the agenda be approved.
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20612	<u>Delegations and Presentations</u>	
	<u>Spotlight on Education</u>	
	Beacon Hill Public School	Associate Superintendent, Mr. Phil Meagher, introduced Beacon Hill Public School Principal Waleed Najmeddine who updated trustees and senior administration on a differentiated instruction technique used in his school. Ms. Blanchette, Beacon Hill Grade 5 teacher, explained "words their way". Four students were introduced who demonstrated the program to trustees. The students explained that every Monday they meet with Ms. Blanchette and review the words that she has given them.
	<u>Decade Marker Presentation – Beacon Hill Public School</u>	Mr. Najmeddine provided a brief powerpoint presentation highlighting notable events during the 1972 – 1982 decade. A movie was shown of students performing the Celebration Song from Cool and the Gang, followed by the unveiling of the decade marker. Trustees and senior administration thanked the staff and students for their enlightening and enjoyable presentations.
	Westwood Robotics Students	Deferred to the April Board meeting.



20613 Superintendent of
Schools Report

Vice Chair, Glenn Cooper, called upon Superintendent Parsons to provide the highlights of his report.

Superintendent Parsons updated trustees and senior administration on the March 7th tabling of the provincial budget. He reviewed key funding implications, and indicated the District's budget would be presented during the April Board meeting.

Superintendent Parsons highlighted the District's FNMI results, Goal 3 of the Strategic Education Plan, indicating our results are one of the best in Alberta. He called upon Dr. Brenda Sautner to provide more in-depth details regarding the focus of the District's Education Department.

Superintendent Parsons brought forward action item 7.4 regarding the school calendar for 2013 – 2014, and presented two options for consideration by the Board.

Trustee Drover asked for an explanation of instructional hours. Superintendent Parsons called upon Mr. Meagher. Mr. Meagher compared the two calendars presented for consideration, one with students returning to school prior to the Labour Day weekend and one with students returning to school after the Labour Day weekend.

Trustee Mywaart questioned the start of second semester on January 30th followed by a day off on the 31st and wondered if it would be more efficient for teachers to have two days of PD, back to back, prior to Teacher's Convention.

Mr. Meagher indicated that if the Board chose the option with school start-up after Labour day, the Catholic board would incur three extra days of full bussing costs as their District is going to start before Labour day.

Trustee Mywaart suggested the days students are in school should be indicated in one color, to make the calendar more user-friendly.

Vice Chair, Glenn Cooper, referred to the previous Town Hall meetings and reminded trustees of the District's goal of economic efficiencies.

20614 Approval of 2013 – 2014
Calendar

Trustee Mywaart served motion at 2035 hrs.

M/C

That the Board of Trustees approve the 2013 – 2014 school calendar with school start up after Labour Day.

Trustee Mywaart served motion at 2044 hrs.

M/D

That the Board of Trustees instruct staff to embed 3 full day Professional Development days into our calendar.

20615 Conclusion of
Superintendent's Report

Vice Chair, Glenn Cooper, asked Superintendent Parsons if there were any further items he wished to note from his report. Superintendent Parsons indicated he had nothing further to report.

20616

2050 hrs. – 10 minute recess



20617 Reaffirm Policy DLC – Expense Reimbursements Associate Superintendent, Allan Kallal, provided trustees and senior administration with a number of rate comparisons for meals and mileage across the province and recommended the District reaffirm the current policy.

Trustee Drover served motion at 2104 hrs.
M/C
That the Board of Trustees reaffirm Policy DLC – Expense Reimbursements.

20618 Appointment of District Auditors 2012 - 2013 Associate Superintendent, Allan Kallal, updated trustees and senior administration on the annual appointment of District Auditors.

Trustee Adams served motion at 2106 hrs.
M/C
That the Board of Trustees appoint the firm of Meyers Norris Penny (MNP) as the District's Auditors for the 2012 – 2013 fiscal year.

20619 Approval – Capital Plan 2013 Associate Superintendent Allan Kallal updated trustees and senior administration on the proposed Facility Master Plan for 2013 – 2014. The document will also be posted on the District website, and is due May 1, 2013, for submission to the Ministry. Debate followed.

Trustee Mywaart served motion at 2123 hrs.
M/C
That the Board of Trustees approve the 2013 – 2014 Facility Master Plan.

20620 Approval – 100th Anniversary Book Complimentary Copy List Superintendent Parsons updated trustees and senior administration on a proposed list of recipients to receive complimentary copies of the District's 100th Anniversary book, "Doing What's Best For Kids". Superintendent Parsons suggested a letter from our Board Chair accompany the gift.

Trustee Adams served motion at 2128 hrs.
M/C
That the Board of Trustees approve the proposed list of recipients to be given complimentary copies of the District's 100th Anniversary book, with an accompanying letter from the Board Chair.

20621 Second and Final Reading – Policy HKFB Graduation Requirements & Ceremonies Trustee Adams served motion at 2129 hrs.
M/C
That the Board of Trustees approve the second and final reading of Policy HKFB Graduation Requirements & Ceremonies.

20622 Approval of Amended Policy HICA – Field Trips and Excursions Superintendent Parsons updated trustees and senior administration on the request for approval of amended HICA – Field Trips and Excursions, one of the outcomes of the Board's review of their Policy Handbook.

Trustee Drover served motion at 2134 hrs.
M/C
That the Board of Trustees approve the attached policy HICA – Field Trips and Excursions as amended.

20623 Approval – Westwood Robotics Students Travel to Vancouver, B.C. March 8 – 10, 2013 and Anaheim, CA, April 2013

Superintendent Parsons updated trustees and senior administration on the special circumstances for these two trips for Robotics students from Westwood Community High School.

Trustee Mywaart served motion at 2136 hrs.
M/C as amended
That the Board of Trustees approve:

1. Westwood Robotics Students travel to Vancouver, B.C. March 8 – 10, 2013 – after the fact; and
2. Westwood Robotics Students travel to California in April 2013, pending submission of the appropriate documents to the office of the Superintendent.

20624 Final Approval – Edge School Skills Academy Students Travel to Boston May 15 – 21, 2013 and

Final approval – Ecole McTavish Junior high School Students Travel to Quebec City, Montreal and Ottawa, May 17 – 23, 2013.

Trustee Drover served an omnibus motion at 2142 hrs.
M/C
That the Board of Trustees give final approval for Edge School Skills Academy Students travel to Boston May 15 – 21, 2013.
and
That the Board of Trustees give final approval for Ecole McTavish Junior High School Students travel to Quebec City, Montreal and Ottawa, May 17 – 23, 2013.

20625 Approval in Principle – Westwood Community High School Students Travel to France & London, Spring Break 2014

And

Approval in Principle – Composite High School Students Travel to Hawaii, Australia and New Zealand, Spring Break 2014

Trustee Mywaart served an omnibus motion at 2144 hrs.
M/C
That the Board of Trustees give Approval-in-Principle for Westwood Community High School Students Travel to France & London, Spring Break, 2014.
And
That the Board of Trustees give Approval-in-Principle for Composite High School Students Travel to Hawaii, Australia and New Zealand, Spring Break, 2014.

20626 Trustee Items

Trustee Adams extended congratulations to the Composite High Boys Basketball team who competed on the weekend of March 16th and 17th, finishing 5th in Provincials. Trustee Adams also mentioned her attendance at RaRa and the District representative's presentation of the Junior Achiever Award.

Trustee Mywaart updated trustees and senior administration on the upcoming ASBA information sessions, "Is school trusteeship for me", and the possibility of having a session here in Fort McMurray.

20627 Correspondence

1. Vice Chair, Glenn Cooper, updated trustees on the February 21, 2013 Letter from Minister Jeff Johnson as a follow up to the January 29th meeting.

Trustee Mywaart mentioned the Board's recent meeting with MLA's Don Scott and Mike Allen regarding the District's plea for new schools and facilities.



20628	Business Arising	None
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20629	Other Business	Trustee Adams mentioned the upcoming Networks Committee meeting scheduled for Tuesday, March 19 th , in the Main Board Room at CPEC (Clearwater Public Education Centre). Trustee Mywaart mentioned the MLA reception scheduled on March 21 st in Edmonton, indicating she will be attending.
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20630	Request for Information	None
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20631	Future Agenda Items	Superintendent Parsons suggested a debriefing session regarding the meeting he, Vice Chair Glenn Cooper, and Associate Superintendent Allan Kallal attended in Edmonton March 18 th with the Alberta School Boards Association be added to an In-Camera Agenda to immediately follow the Regular Meeting this evening.
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20632	Recess	Vice Chair, Glenn Cooper, recessed the Regular Board meeting at 2156 hrs.
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20633	Reconvene	Meeting reconvened at 2200 hrs.
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20634		2200 hrs. – Excused: Trustee Drover
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20635	In Camera	Trustee Mywaart served motion at 2200 hrs. M/C That the meeting proceed to the in-camera meeting.
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20636	Recess the In-Camera Meeting until March 20, 2013	Trustee Adams served motion at 2227 hrs. M/C That the Board of Trustees recess the In-Camera meeting until March 20, 2013.
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20637	Reconvene In-Camera Meeting	Chair, Jeff Thompson, reconvened the In-Camera meeting at 1614 hrs. on Wednesday, March 20, 2013.
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20638	Additions to the In-Camera Agenda	PSBA Survey and Letter - Trustees agreed this item will be added as an Agenda item to the April 8 th Committee of the Whole meeting.
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20639	Approval of Agenda	Trustee Drover served motion at 1616 hrs. M/C That the agenda be approved.
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20640	In-Camera Meeting	Trustee Mywaart served motion at 1616 hrs. M/C That the meeting proceed to the in-camera meeting.
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20641 Out of In-Camera

Trustee Cooper served motion at 1820 hrs.
M/C
That the Board of Trustees move out of the In-Camera meeting and adjourn.


BOARD CHAIR


SECRETARY-TREASURER
