



Minutes of the In-Camera, In-Conference and Regular Meeting of the Board of Trustees of Fort McMurray Public School District, held in the Main Board Room, Clearwater Public Education Centre, 2013 12 16.

- Attendees:
- Chair - J. Thompson
 - Vice Chair - L. Mywaart
 - Trustee - T. O'Hara
 - Trustee - S. Drover
 - Trustee - A. Adams
 - Superintendent - D. Nicholls
 - Associate Superintendent - B. Sautner
 - Education & Admin.
 - Associate Superintendent - A. Kallal
 - Business & Finance
 - Associate Superintendent - P. Meagher
 - HR & Admin.
 - Recording Secretary - S. Dunn

20956	Call to Order	Chair, Jeff Thompson, called the meeting to order at 1351 hrs.
20957	Additions to the In-Camera Agenda	None.
20958	Approval of Agenda	Trustee Drover served motion at 1352 hrs. M/C That the agenda be approved.
20959	In-Camera Meeting	Trustee Adams served motion at 1352 hrs. M/C That the meeting proceed to the in-camera meeting.
20960	Out of In-Camera	Trustee O'Hara served motion at 1430 hrs. M/C That the Board of Trustees move out of the In-Camera meeting and proceed to In Conference.
20961	Additions to Agenda	9.2 January 20 th Board meeting date 11.0 Board Meeting Dates – Media Coverage
20962	Approval of Agenda	Trustee O'Hara served motion at 1435 hrs. M/C That the agenda be approved.
20963	Minutes – In-Camera, In-Conference and Regular Meeting 2013 11 25	Trustee Adams served motion at 1435 hrs. M/C That the Minutes of 2013 11 25 In-Camera, In-Conference and Regular Meeting be approved.
20964	Minutes – Committee of the Whole 2013 12 02	Trustee O'Hara served motion at 1437 hrs. M/C That the Minutes of 2013 12 02 Committee of the Whole Meeting be approved.

20965 Business Arising from
the Minutes

1. Edge School Skills Academy – carried forward to the January Board meeting.
2. Review of Policy GCPC – Retirement of Professional Staff Members – Associate Superintendent Phil Meagher updated trustees and senior administration that this policy is being brought forward during the Regular meeting for Board approval.
3. Information on RMWB's Step Program Committee – Trustee Adams will provide the information in January.

20966 Recess

Meeting Recessed: 1439 hrs.
Meeting Reconvened: 1453 hrs.

20967 Superintendent's Report

Superintendent, Doug Nicholls, updated trustees and senior administration on outcome-based reporting and further steps taken through Brenda Sautner and the Education Department.

Mr. Nicholls also updated trustees and senior administration on the C.2 Committee's feedback on outcome-based report cards.

More information on parent awareness to follow in January.

20968 Trustee Engagement

Since the November 25, 2013, Board Meeting, trustees attended or participated in:
December 7 – FMPSD Annual Christmas Gala
December 9 - C2 Committee
December 9 - Mike Allen MLA Open House
December 11 - Beacon Hill School Turkey Day
December 11 - Westwood Music Concert
December 11 - Dr. Clark Christmas Concert
December 11 – Ecole McTavish Christmas Concert
December 12 – ATA Negotiations

20969 Public School Boards
Association (PSBA)

Board Chair, Jeff Thompson, circulated a report.

20970 Alberta School Boards
Association (ASBA)

Trustee Mywaart updated trustees and senior administration on the upcoming ASBA Zone 2/3 meeting.

Chair, Jeff Thompson, updated trustees on two upcoming conferences: 1) Unlock your potential: New trustees and board chairs scheduled January 19 – 21st in Edmonton; and 2) Engaging Matters: Community engagement for school boards January 21 – 22nd in Edmonton. Chair Jeff Thompson, Vice Chair Linda Mywaart and Trustees Tim O'Hara and Stephen Drover will all attend the first conference. Mr. Thompson will also attend the second conference on behalf of the Board.

Due to the timing of these two conferences, trustees agreed the January 20th Board meeting will be rescheduled to January 27th.

20971 January 6th Committee
of the Whole Meeting &
Tour of Schools

Chair, Jeff Thompson, updated trustees and senior administration on the new schedule prepared for trustees visits to schools prior to the beginning of their COW meetings.

20972 Board Meetings – Media
Coverage

Media coverage at Regular Board meetings was discussed.

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- 20973 **Review of Public Agenda** Trustees reviewed the public agenda in preparation for the Regular Board meeting.
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- 20974 **Out of In-Conference** Trustee O'Hara served motion at 1626 hrs.
M/C
That the Board of Trustees move out of the In-Conference meeting and recess until 1900 hrs.
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- 20975 **Convene Regular Meeting** Chair, Jeff Thompson, called the meeting to order
M/C
That the Board of Trustees reconvene the Regular Meeting at 1900 hrs.
- Other attendees: Full audience
Media: 1
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- 20976 **O Canada** Chair, Jeff Thompson, welcomed everyone present and invited meeting attendees to stand for the national anthem.
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- 20977 **Question Period** There were no questions.
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- 20978 **Additions to Agenda** 12.4 ATA Collective Agreement
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- 20979 **Approval of Agenda** Trustee Drover served motion at 1903 hrs.
M/C
That the agenda be approved.
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- 20980 **Trustee Items** Board Chair, Jeff Thompson, updated meeting attendees on trustees attendance at school events, Christmas concerts, as well as other District events.
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- 20981 **FMPSD PRESENTATION TO UNITED WAY** Board Chair, Jeff Thompson, introduced United Way representative, Diane Shannon, and presented her with a cheque in the amount of \$14,709 on behalf of the District.
- Diane Shannon accepted and thanked the District for their wonderful contribution towards the United Way campaign.
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- 20982 **District Spotlight**
- Spotlight on Education**
Presentation by
Composite High School
- Associate Superintendent, Brenda Sautner, introduced Composite High School Principal Graham Abbott, Vice Principal Robert Skulsky and teachers Kevin Verberk and Tammy Craner.
- School administration updated trustees and senior administration on the progress of their step in/step out program. Two students spoke about the benefits they were receiving through their participation in the program.
- Superintendent Doug Nicholls thanked the students for coming to the Board Meeting and speaking openly and honestly to the Board of Trustees and senior administration.
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20982 **District Spotlight**
(continued)

District Initiatives

**1. Removing Barriers –
Mental Health**

Associate Superintendent, Brenda Sautner, introduced the District Mental Health Coordinator, Ms. Connie Kramer, who provided an update to trustees and senior administration on the removing barriers mental health project. Ms. Kramer provided background information on how the initiative began and who is involved. Ms. Kramer stated research has indicated this initiative is highly linked to good mental health.

Trustees were impressed with the work being done, indicating this initiative is something that has been needed for years.

20983 **Recess**

Meeting Recessed: 2005 hrs.
Meeting Reconvened: 2013 hrs.

20984 **Presentation of
Unaudited Financial
Statements**

Trustee Adams served motion at 2023 hrs.
M/C
That the Board of Trustees approve the attached Unaudited Financial Statements for the 2012-2013 school year.

20985 **Auditor's Report**

Mr. Kallal introduced Mr. Kevin George, with Meyers Norris Penny, the District's auditors. Mr. George reviewed the findings of their audit.

Board Chair, Jeff Thompson, thanked Mr. Gary Stevenson, Assistant Secretary Treasurer, and Ms. Lisa Butt, Accounting Supervisor, for their work in pulling the financial statements together.

20986 **Superintendent of
Schools Report**

Superintendent, Doug Nicholls, highlighted the key elements of his report including an update regarding progress being made on Walter & Gladys Hill School, and the FMSAA Coaches Code of Conduct.

Trustees proposed the idea of a code of conduct for parents and asked to have this topic put on the next Networks Committee meeting agenda.

20987 **Approve Policy GCPC –
Retirement of
Professional Staff
Members, as Amended**

Trustees discussed the proposed amendments. They requested this policy be revisited at a future date in regard to recognition of employees with long-term service, such as 25 – 30+ years.

Trustee Drover served motion at 2128 hrs.
M/C
That the Board of Trustees approve Policy GCPC – Retirement of Professional Staff Members, as amended.

20988 **Approval-in-Principle
for Westwood
Community High
Students Travel to
France and Italy, Spring
Break 2015**

Trustee Mywaart served motion at 2140 hrs.
M/C
That the Board of Trustees give approval-in-principle for Westwood Community High Students to travel to France and Italy during Spring Break, 2015.

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- 20989 **Approve ATA Collective Agreement 2012 - 2016** **Trustee Mywaart served motion at 2148 hrs. M/C, with Trustee Stephen Drover abstaining That the Board of Trustees approve the attached amendments to the ATA Collective Agreement.**
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- 20990 **Correspondence** **1. Letter from Minister Horner, Alberta Treasury Board and Finance dated November 25, 2013 – Chair Jeff Thompson, updated trustees and senior administration on the letter he received in response to the Board’s letter expressing their concerns regarding changes to the pension plan.**
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- 20991 **Business Arising** **None.**
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- 20992 **Other Business** **Trustee Angela Adams noted the passing of Nelson Mandela.**
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- 20993 **Request for Information** **None.**
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- 20994 **Future Agenda Items** **To be determined.**
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- 20995 **Adjourn** **There being no further business, Chair, Jeff Thompson, adjourned the meeting at 2158 hrs.**


BOARD CHAIR


SECRETARY-TREASURER