



In-Camera and Regular Meeting Minutes of the Fort McMurray Public School District Board of Trustees, held at District Office in the Main Boardroom

Doing What's Best for Kids

Location:	Board Room – District Office, 231 Hardin Street
Date:	September 16, 2015
In Attendance:	<p>Jeff Thompson, Board Chair Linda Mywaart, Vice Chair Tim O'Hara, Trustee Stephen Drover, Trustee Doug Nicholls, Superintendent Phil Meagher, Chief Deputy Superintendent - Human Resources & Administration Allan Kallal, Associate Superintendent - Business & Finance Dr. Brenda Sautner, Associate Superintendent - Education & Administration Teena Francis, Recording Secretary</p>
Regrets:	Angela Adams, Trustee

21573	Call to Order	Board Chair J. Thompson called the meeting to order at 2:06. p.m.
21574	Additions to In-Camera Agenda	There were no additions to the in-camera agenda.
21575	Approval of Agenda	Motion by Vice Chair Mywaart to approve the In-Camera Agenda. M/C
21576	In-Camera Meeting	<p>Motion by Trustee O'Hara to proceed to the In-Camera Meeting at 2:08 p.m. M/C</p> <p>Associate Superintendent B. Sautner arrived at 2:09 p.m.</p>
21577	Out of In-Camera	<p>Motion by Trustee Drover to move out of the In-Camera Meeting at 3:09 p.m. M/C</p> <p>Motion by Trustee O'Hara to recess at 3:09 p.m. M/C</p> <p>The remainder of the In-Camera Agenda resumed after the Regular Board Agenda.</p>
21578	Regular Meeting	Board Chair J. Thompson called the Regular Meeting to order at 3:16 p.m.
21579	Additions to Agenda	<p>Vice Chair Mywaart requested the addition of Trustee University III Presentation and Director Position under agenda item #7, and Day for Advocacy under agenda item #8.</p> <p>Agenda item #15 PAT and Diploma Results was moved to the in-camera agenda as item #9. The PAT/DIP Results have not been officially released.</p>
21580	Approval of Agenda	Motion by Trustee O'Hara to approve the Regular Meeting Agenda as adjusted at 3:17 p.m. M/C
21581	Declaration of Conflict	Board Chair J. Thompson reminded Trustees of their responsibility to make a declaration should any agenda item pose a conflict. There were no conflicts noted.
21582	Minutes: In-Camera & Regular Meeting Minutes 06/17/2015	Motion by Trustee O'Hara to approved the In-Camera & Regular Board of Trustees Meeting Minutes of 06/17/2015 with minor corrections. M/C

21583	Business Arising from Minutes	<p>Board Policy Regarding Commemoration/Tribute of District Staff: Superintendent D. Nicholls continues to research. Information will be brought back to a Board Meeting in the fall.</p> <p>Involvement of Trustees with Elections (Provincial/Federal): Superintendent D. Nicholls has been in contact with ASBA and some information was provided. Currently, no such policy exists within school boards' across the province. However, there are some clear guidelines and procedures. Superintendent D. Nicholls recommended this topic be discussed further at the Committee Meeting as there are clearly some responsibilities and protocol that should be followed.</p>
21584	Public School Boards' Association (PSBA)	<p>Trustee University III Presentation: Vice Chair Mywaart provided an overview of the invitation extended to Trustees and Superintendent to present at the Trustee University III on October 22, 2015. The presentation topic is FMPSD Strategic Direction and Vice Chair Mywaart and Superintendent D. Nicholls have held a brainstorming session. A copy of the presentation template was shared with Trustees. Trustee Drover will also assist in the presentation. An invitation to attend has also been extended to a student from the Student Advisory and a parent from the Networks Committee.</p> <p>PSBA Director Position: Continuing the discussion from the Committee of the Whole Meeting, Board Chair J. Thompson shared that Vice Chair Mywaart has an opportunity to bid on a director position within the PSBA Executive Committee.</p> <p>Motion by Trustee Drover that the Board of Trustees support Vice Chair Mywaart in running for a director position on the PSBA Executive Committee.</p> <p>Trustee O'Hara is the alternative for this FMPSD Board Committee and has agreed to take the lead on this committee for Vice Chair Mywaart. M/C</p>
21585	Alberta School Boards Association	<p>Awards (September Deadlines): Board Chair J. Thompson and Trustees reviewed the ASBA Awards and deadlines. Board Chair J. Thompson suggested FMPSD submit an application for the Public Engagement Award. Superintendent D. Nicholls recommended submitting an application following the Fort McMurray Composite Visioning Session. An application in 2016 would tell the full story of the strategies used for public engagement with grade reconfiguration and visioning session within FMPSD.</p> <p>Day for Advocacy: Vice Chair Mywaart shared information on ASBA Day for Advocacy, September 30, 2015 to forge effective relationships with local MLAs and government. Vice Chair Mywaart has agreed to attend the session and then attend the Zone 2/3 Meeting on September 25, 2015.</p>
21586	Project Cambodia	<p>Superintendent D. Nicholls provided an overview of this project to build schools in Cambodia. The project was introduced by Jan and Amgad Rushdy. We currently have two schools involved, École McTavish Junior High School and École Dickinsfield Elementary School. As the schools are built and we receive confirmation, we will forward funds. The funds are raised through fundraising efforts by both schools.</p>
21587	<p>HICA Field Trip Application - Westwood Community High School Student Travel to England/Scotland (July 29 - August 11, 2016, Final Approval</p>	<p>Superintendent D. Nicholls shared an overview of the Field Trip Application. Students from grades 10 - 12 at Westwood Community High School have been invited to participate in the 2016 Edinburgh Fringe Festival for the third time.</p> <p>Motion by Trustee Drover that the Board of Trustees give final approval for Westwood Community High School student travel to England & Scotland, July 29 - August 11, 2016 upon final list of chaperones for the field trip.</p> <p>All Board sponsored field trips are covered under FMPSD insurance plan. Following the meeting, <i>Jessica Roy, Principal at Westwood Community High School provided the names of the trip chaperones.</i> M/C</p>
	<p>HICA Field Trip Application - Westwood Community High School Student Travel to Costa Rica (March 25 - April 3, 2016), Approval-In-Principle</p>	<p>Superintendent D. Nicholls provided an overview of this field trip submission. Students from Biology Advanced Placement, grades 11 and 12 will travel to San José, Costa Rica for hands-on learning and lessons on preservation and conservation as well as biological diversity.</p> <p>Motion by Vice Chair Mywaart that the Board of Trustees give approval-in-principle for Westwood Community High School student travel to San José, Costa Rica, March 25 - April 3, 2016 upon final list of chaperones for the field trip.</p>

		<p>Following the meeting, Jessica Roy, Principal at Westwood Community High School provided the names of the trip chaperones. M/C</p>
21588	Staffing Report	<p>Chief Deputy Superintendent P. Meagher provided a verbal update. All schools are completely staffed. There has been some staff movement but minimal. We are well within the staffing budget for 2015 - 2016.</p> <p>As of September 1st, FMPSD had hired eight new to the district staff and 23 staff have signed probationary contracts, which is an average of two per school.</p> <p>The Edwin Parr Award will be coordinated through the Superintendent's Office. A new process will be put in place. More information will be presented early in the new year.</p>
21589	Enrolment Report	<p>Associate Superintendent A. Kallal provided a brief update. The district is looking at potentially a 2.75 increase from our budget predictions on enrolment when you factor in ECDP and Kindergarten students.</p> <p>Board Chair J. Thompson thanked Superintendent D. Nicholls and his team for the forecasting work that was done in the spring.</p>
21590	<p>Policy (Reaffirm):</p> <p>CM Volunteers</p> <p>DA Fiscal Management - Goals</p> <p>DFC Donations</p>	<p>CM Volunteers: Associate Superintendent A. Kallal shared there are no amendments to the policy and the Insurance Broker supports the policy and its exhibit.</p> <p>Motion by Trustee O'Hara that the Board of Trustees reaffirm policy CM Volunteers.</p> <p>Following questions for clarification, an amendment to the motion was put forward.</p> <p>The Blanket Student Accident Plan covers volunteers. FMPSD insurance and liability policy does not cover non teaching staff. School administrator's share and monitor the volunteer applications. Renewal process is also addressed at the school level. The local RCMP detachment has waived the renewal fee.</p> <p>Motion by Trustee Drover the the Board of Trustees table policy CM Volunteers to the next meeting. M/C</p> <p>DA Fiscal Management - Goals and DFC Donations: Associate Superintendent A. Kallal presented both policies to be reaffirmed</p> <p>Motion by Vice Chair Mywaart that the Board of Trustees approve and reaffirm policies DA Fiscal Management - Goals and DFC Donations with minor adjustments M/C</p>
21591	<p>Policy (Amended):</p> <p>Locally Developed Courses</p> <p>IECBA Admission of Foreign Students</p> <p>GB Freedom of Information and Protection of Privacy</p>	<p>Locally Developed Courses: Associate Superintendent B. Sautner brought forward a Board Recommendation to approve Locally Developed Courses listed.</p> <p>Motion by Trustee O'Hara that the Board of Trustees approve the listed locally acquired courses for use by Westwood Community High School, Fort McMurray Composite High School and Frank Spragins High School beginning the first semester of the 2015-2016 school year. The material and resources utilized for the course will be as per the course outline. M/C</p> <p>IECBA Admission of Foreign Students: Associate Superintendent B. Sautner briefed Trustees on the proposed recommendation. Policy IECBA Admission of Foreign Students was first approved 25 years ago. It has been updated to reflect provincial guidelines from Alberta Education that clarify the funding criteria and access to basic education requirements in Alberta.</p> <p>The amendments proposed are aligned to the Access and Funding for International Students in Alberta: Frequently Asked Questions from Alberta Education.</p> <p>Motion by Vice Chair Mywaart that the Board of Trustees approve proposed amendments to Policy IECBA Admission of Foreign Students. M/C</p> <p>GB Freedom of Information and Protection of Privacy: Associate Superintendent A. Kallal provided information on the policy amendments.</p>

		<p>Motion by Trustee O'Hara that the Board of Trustees approve policy GB Freedom of Information and Protection of Privacy with amendments. M/C</p> <p>GCCC Relocation Expenses of New District Administrators GCCC Relocation Expenses of New District Administrators: Associate Superintendent A. Kallal provided information on the policy amendment, specifically the designation of Head and Coordinator are defined to match the Legislation and district past practice.</p> <p>Motion by Trustee Drover that the Board of Trustees approve policy GCCC Relocation Expenses of New District Administrators as amended.</p> <p>Following questions for clarification the motion was amended.</p> <p>Motion by Trustee O'Hara that the Board of Trustees table policy GCCC Relocation Expenses of New District Administrators. M/C</p>																																		
21592	PAT and Diploma Results	Board Chair J. Thompson advised the PAT and Diploma Results have not been released by Alberta Education and therefore will be moved to the in-camera meeting.																																		
21593	Review of Evening Agenda	Trustees and Senior Administration reviewed the evening agenda.																																		
21594	Recess	<p>Motion by Trustee Drover to recess at 4:54 p.m.</p> <p>Motion by Trustee O'Hara to reconvene the in-camera meeting at 5:04 p.m.</p> <p>Motion by Vice Chair Mywaart to move out of in-camera at 6:06 p.m.</p> <p>Motion by Trustee Drover to recess 6:06 p.m.</p>																																		
21595	Reconvene Regular Meeting	Motion by Vice Chair Mywaart to reconvene the Regular Board Meeting at 6:33 p.m.																																		
21596	O' Canada	Board Chair J. Thompson welcomed students, staff, parents and community members and invited everyone to stand for the national anthem. Following that national anthem guests were asked to remaining standing for a moment of silence for the late Mr. D. McNeilly.																																		
21597	Question Period	No questions were submitted for Question Period. Board Chair J. Thompson reviewed the purpose of the Question Period and the process for submitting a question to the Board.																																		
21598	Trustee Items/Engagement	<p>Board Chair J. Thompson provided a summary of community engagement and provincial association meetings that were attended by Trustees for the period of June to September.</p> <table border="0"> <tr> <td>June 18, 2015</td> <td>PSBAA IGPR Conference Call</td> </tr> <tr> <td>June 19, 2015</td> <td>Frank Spragins Graduation</td> </tr> <tr> <td>June 25, 2015</td> <td>Composite High Graduation</td> </tr> <tr> <td>June 25, 2015</td> <td>District Office RibFest</td> </tr> <tr> <td>June 26, 2015</td> <td>Westwood High Graduation</td> </tr> <tr> <td>July 2 - 4, 2015</td> <td>CSBA Congress</td> </tr> <tr> <td>August 10, 2015</td> <td>Suncor Community Leaders Reception</td> </tr> <tr> <td>August 20-22, 2015</td> <td>PSBC Meeting</td> </tr> <tr> <td>August 27, 2015</td> <td>District Welcome Back and Big 3</td> </tr> <tr> <td>September 8, 2015</td> <td>Committee of the Whole Meeting</td> </tr> <tr> <td>September 9, 2015</td> <td>United Way Kickoff and Opening of Redpoll Center</td> </tr> <tr> <td>September 9, 2015</td> <td>Dickinsfield Welcome Back BBQ</td> </tr> <tr> <td>September 10, 2015</td> <td>Thickwood School Welcome Back BBQ</td> </tr> <tr> <td>September 11, 2015</td> <td>Session by Dan Karas on Provincial Exams</td> </tr> <tr> <td>September 12, 2015</td> <td>FM Islamic School Welcome Back BBQ</td> </tr> <tr> <td>September 14, 2015</td> <td>Planning Meeting for PSBAA Trustee University</td> </tr> <tr> <td>September 15, 2015</td> <td>AB ED Teacher Bargaining Model Consultation</td> </tr> </table> <p>Trustees commended staff and administration. It was a great start to the school year beginning with the District Welcome Back and Big 3 and the many Welcome Back BBQs.</p>	June 18, 2015	PSBAA IGPR Conference Call	June 19, 2015	Frank Spragins Graduation	June 25, 2015	Composite High Graduation	June 25, 2015	District Office RibFest	June 26, 2015	Westwood High Graduation	July 2 - 4, 2015	CSBA Congress	August 10, 2015	Suncor Community Leaders Reception	August 20-22, 2015	PSBC Meeting	August 27, 2015	District Welcome Back and Big 3	September 8, 2015	Committee of the Whole Meeting	September 9, 2015	United Way Kickoff and Opening of Redpoll Center	September 9, 2015	Dickinsfield Welcome Back BBQ	September 10, 2015	Thickwood School Welcome Back BBQ	September 11, 2015	Session by Dan Karas on Provincial Exams	September 12, 2015	FM Islamic School Welcome Back BBQ	September 14, 2015	Planning Meeting for PSBAA Trustee University	September 15, 2015	AB ED Teacher Bargaining Model Consultation
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21599	Reports	Superintendent D. Nicholls updated Trustees and Senior Administration on the current activities held throughout the District and welcomed Kiran Malik-Khan, our new Communications Coordinator.																																		

Superintendent D. Nicholls thanked staff for their patience and cooperation with the Pearson Powerschool implementation and transitions. There has been some challenges for our schools to deal with at this time of year. Operations and Maintenance staff were thanked for the work completed in the schools over the summer.

Chief Deputy Superintendent P. Meagher updated Trustees and Senior Administration on the current scope of the Human Resources and Administration Department.

Associate Superintendent A. Kallal updated Trustees and Senior Administration on the current scope of the Business & Finance Department.

Associate Superintendent B. Sautner updated Trustees and Senior Administration on the current scope of the Education & Administration Department. The Art 30 Award policy will be reviewed, specifically the criteria. A suggestion from Vice Chair Mywaart was to amend the policy to include a digital media category.

21600 Correspondence:

Harvard Broadcasting Donation: Board Chair J. Thompson thanked D. Grose and Harvard Broadcasting for their generous donation. Superintendent D. Nicholls commented our Communication Coordinator will follow up with Harvard Broadcasting to show our appreciation.

Letter from Minister Eggen Re: APPLE Schools Funding: Board Chair J. Thompson summarized the letter. There has been tremendous effort from staff and students to support the APPLE Schools Program. Superintendent D. Nicholls shared that Associate Superintendent B. Sautner will take the lead to see what partnership opportunities exist to support this program. Board Chair J. Thompson advised when reviewing the budget, Trustees will have some tough decisions to make. The Board will continue to lobby and advocate for APPLE Schools Program.

Additional correspondence reviewed included, Oilsands Rotary Music Festival Thank You Card, Memorial Card for Dave McNeilly and Thank You Card from Vivian McNeilly.

21601 Business Arising from Presentations & Delegations at Previous Meetings

None.

21602 Other Business

None noted.

21603 Requests for Information

None noted.

21604 Future Agenda Items

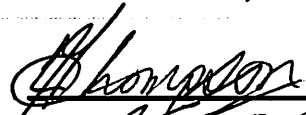
No items identified

21605 Adjourn

There being no further business, Board Chair J. Thompson asked for a motion to adjourn the Regular Board Meeting.

Motion by Trustee Drover to adjourn the Regular Board Meeting at 7:30 p.m.

Board Chair:



Date: October 14, 2015

Secretary-Treasurer:



Date: October 14, 2015