



In-Camera and Regular Meeting Minutes of the Fort McMurray Public School District Board of Trustees, held at District Office in the Main Boardroom

Doing What's Best for Kids

Location:	Board Room – District Office, 231 Hardin Street
Date:	November 25, 2015
In Attendance:	<p>Jeff Thompson, Board Chair Linda Mywaart, Vice Chair Angela Adams, Trustee (Via conference) Tim O'Hara, Trustee Stephen Drover, Trustee Doug Nicholls, Superintendent Phil Meagher, Chief Deputy Superintendent - Human Resources & Administration Allan Kallal, Associate Superintendent - Business & Finance Dr. Brenda Sautner, Associate Superintendent - Education & Administration Teena Francis, Recording Secretary</p>

21641	Call to Order	Board Chair J. Thompson called the meeting to order at 2:10 p.m.
21642	Additions to In-Camera Agenda	Trustee O'Hara requested the addition of Public School Boards Association (PSBA).
21643	Approval of Agenda	Motion by Trustee Drover to approve the In-Camera Agenda. M/C
21644	In-Camera Meeting	Motion by Vice Chair Mywaart to proceed to the In-Camera Meeting at 2:13 p.m. M/C
21645	Out of In-Camera	Motion by Trustee Drover to move out of the In-Camera Meeting at 3:10 p.m. M/C
21646	Regular Meeting	Board Chair J. Thompson called the Regular Meeting to order at 3:10 p.m.
21647	Additions to Agenda	Vice Chair Mywaart requested the addition of C2 Collaborative Session Update and Zone 2/3 Meeting Conflict. Trustee O'Hara requested the addition of Public School Boards' Association (PSBAA) Update.
21648	Approval of Agenda	Motion by Trustee Drover to approve the Regular Meeting Agenda with additions. M/C
21649	Declaration of Conflict	Board Chair J. Thompson reminded Trustees of their responsibility to make a declaration should any agenda item pose a conflict. There were no conflicts noted.
21650	<p>Minutes: Committee of the Whole Meeting 10/05/2015</p> <p>In-Camera & Regular Meeting 10/14/2015</p> <p>Committee of the Whole Meeting 11/2/2015</p>	<p>Motion by Vice Chair Mywaart to approve the Committee of the Whole Meeting Minutes of 10/05/2015 as circulated. M/C</p> <p>Motion by Trustee O'Hara to approve the In-Camera & Regular Board of Trustees Meeting Minutes of 10/14/2015 as circulated. M/C</p> <p>Motion by Trustee O'Hara to approve the Committee of the Whole Meeting Minutes of 11/2/2015 as circulated. M/C</p>
21651	Business Arising from Minutes	<p>Board Resolution for Absences: Board Chair J. Thompson advised that Trustee Adams is joining via conference, therefore the resolution is not needed. Trustee Adams expressed her gratitude and thanked Trustees for their support.</p> <p>Speak Out Forum Information: Vice Chair Mywaart brought forward additional information,</p>

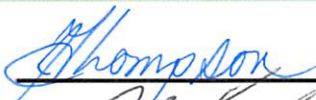
		<p>commenting that it is the intention of PSBAA to have students present at their Spring General Meeting. Board Chair J. Thompson suggested this item be added to the January Regular Board Meeting for further discussions.</p> <p>Superintendent Nicholls shared that a connection has been made with the Red Deer Public School District Student Advisory. We look forward to sharing additional information at a later date.</p> <p>AGAB Employee Recognition of Services: Motion by Vice Chair Mywaart that the Board of Trustees approve policy AGAB Employee Recognition of Service, with amendments to Procedure: Item 4, replace pln with certificate. M/C</p> <p>GCCC Relocation Expenses of New District Administrators: Motion by Trustee O'Hara that the Board of Trustees approve policy GCCC Relocation Expenses of New District Administrators. M/C</p> <p>Associate Superintendent A. Kallal will ensure proper documentation i.e. promissory note is included as supporting documentation for this policy.</p> <p>Committee of the Whole/Special Meeting - November 30, 2015: Following a brief discussion this meeting will be held. The Audited Financial Statements will be deferred to the December 16, 2016 Regular Board Meeting.</p>
21652	Public School Boards' Association (PSBA)	<p>Fall General Meeting: Trustee O'Hara and Vice Chair Mywaart provided an update on the Fall General Meeting. Superintendent Nicholls shared we are working with the Associate Superintendent of Palliser Regional Schools to schedule a presentation for our Leaders' on their recent article in the CASS Connection, Building Ethical, Engaged and Entrepreneurial Students.</p> <p>Vice Chair Mywaart suggested that the presentation on FMPSD Strategic Direction be shared with the Networks Committee.</p> <p>Motion for the approval of special levy Re: Court Case: Board Chair J. Thompson shared this item was first brought forward following the April PSBC Meeting. Trustees were briefed on this item at that time.</p> <p>Motion by Trustee O'Hara that the Board of Trustees support the special levy brought forward at the Public School Boards' Association (PSBA) Fall General Meeting and agree to pay .90 per student, over and above the membership fee to support the constitutional litigation.</p> <p>Motion by Trustee Adams to continue discussions on this motion in-camera following the Regular Board Agenda. M/C</p> <p>Trustee O'Hara shared our Board agreed to pay the special levy when the Board voted in favour of PSBA Budget. M/C</p> <p>Motion to give Quorum of Board Authority to vote on PSBA motions at FGM and SGM Meetings: Board Chair J. Thompson asked Trustees to consider having a resolution or motion in place for Trustees who attend these meetings. Having a motion or resolution in place will allow them to act on behalf of the Board.</p> <p>Motion by Trustee Drover that the Board gives Trustees attending the PSBA Fall General Meeting or Spring General Meeting authority to vote on matters by the general assembly.</p> <p>Typically discussions would happen at the Board level prior to, and Trustees attending PSBA Meetings would know in advance the position of the Board before voting on matters. M/C</p> <p>PSBAA Update: Trustee O'Hara gave a brief update on the PSBAA Meeting. PSBAA has requested a briefing on our guidelines and process for our Mental Health Program. It was also shared that the theme for their Spring General Meeting is "Everyday Heroes in the Lives of our Students". PSBAA has also requested a briefing on any new or unique program or initiatives that have made a difference in the lives of students.</p>
21653	Alberta School Boards Association (ASBA)	<p>Fall General Meeting: Vice Chair Mywaart provided a summary of the ASBA Fall General Meeting. Board Chair J. Thompson shared ASBA should revisit the format of these meetings and determine if there is value. Superintendent Nicholls will draft a letter on behalf of the Board to support this recommendation. Vice Chair Mywaart will share the letter with Zone 2/3.</p>

		<p>Motion to give Quorum of Board Authority to vote on ASBA motions at FGM and SGM Meetings: Board Chair J. Thompson asked Trustees to consider having a resolution or motion in place for Trustees who attend these meetings. Having a motion or resolution in place will allow them to act on behalf of the Board.</p> <p>Motion by Trustee Drover that the Board gives Trustees attending the ASBA Fall General Meeting or Spring General Meeting authority to vote on matters by the general assembly.</p> <p>Typically discussions would happen at the Board level prior to, and Trustees attending PSBA Meetings would know in advance the position of the Board before voting on matters. M/C</p> <p>Zone 2/3 Meeting: The Executive Retreat is scheduled at the same time as the Zone 2/3 Meeting. Trustee Drover will check his schedule and advise by the Board Meeting in December.</p>
21654	Policy Amendments:	<p>GNC Evaluations of Teachers: Motion by Vice Chair Mywaart that the Board approve policy GNC Evaluation of Teachers with minor amendment (page 3 under "Evaluation"). M/C</p> <p>HGDF Student Fund Raising Activities and GBP School Based Management - Staffing: Motion by Trustee O'Hara that the Board approve policy HGDF Student Fund Raising Activities and GBP School Based Management - Staffing with minor amendments. M/C</p>
21655	Three Year Combined Strategic Education Plan (SEP) and Annual Education Results Report (AERR) 2015 - 2018	<p>Associate Superintendent B. Sautner presented the Three Year Combined Strategic Education Plan (SEP) and Annual Education Results Report (AERR). The District results reporting and strategic planning are important to the annual performance management cycle and accountability. Our plan outlines what needs to be done to improve results, including highlighting our school district's priorities, strategies and targets, based on last year's results.</p> <p>The 3 Year Combined Strategic Education Plan (SEP) and Annual Education Results Report (AERR) 2015-2018 was prepared in accordance with the responsibilities under the School Act and the Government Accountability Act. This plan has been developed in collaboration with principals, parents, and senior administration. It will be available on the District website and in print.</p> <p>The Fort McMurray Public School District #2833 is committed to using the results in this report to improve outcomes for students and ensure FMPSD's ECDP – Grade 12 education focuses on literacy and numeracy, and applying knowledge and problem solving skills so students are able to create a positive future for themselves, their families and their communities.</p> <p>Motion by Vice Chair Mywaart that the Board of Trustees approve the Three Year Combined Strategic Education Plan (SEP) and Annual Education Results Report (AERR) 2015-2018 for the Fort McMurray Public School District #2833. M/C</p>
21656	Meeting with Local MLAs	The Trustees attending the PSBA Fall General Meeting and the Superintendent had the opportunity to meet with MLA B. Jean and MLA T. Yao in Edmonton. The meeting provided an opportunity to discussion priorities and challenges.
21657	Review of Evening Agenda	Trustees and Senior Administration reviewed the evening agenda.
21658	Recess	<p>Motion by Trustee O'Hara to recess at 5:24 p.m.</p> <p>Motion by Trustee O'Hara to resume in-camera at 5:24 p.m.</p> <p>Board Trustees resumed the In-Camera remaining items.</p> <p>Motion by Vice Chair Mywaart to conclude In-Camera at 6:20 p.m.</p>
21659	Reconvene Regular Meeting	Board Chair J. Thompson reconvened the Regular Board Meeting at 6:33 p.m. Trustee Adams joined via conference.
21660	O' Canada	Board Chair J. Thompson welcomed students, staff, parents and community members and invited everyone to stand for the national anthem. A moment of silence to honour Councilor John Chadi and MLA Manmeet Bhullar followed.
21661	Question Period	No questions were submitted for Question Period.

21662	Recognition of Community Partners	<p>Superintendent Nicholls welcomed students, staff, parents and community members. Korey McQuillan and Home Pros Group were thanked for their continued support and generous donation. This is the second year Home Pros Group has sponsored the "Spotlight on Education" shirts presented to students at each Board Meeting.</p>																																				
21663	Spotlight on Education	<p>Timberlea Public School: Students prepared a fun, musical presentation about their Outdoor Club activities – highlighting snow-shoeing, skipping, as well as choir, drama, and visual arts at Timberlea Public.</p> <p>Superintendent Nicholls credited Mr. Dhooma, Vice Principal, Timberlea Public School, with starting a staff Outdoors Club promoting "Healthy Schools," one of the top three priorities for the District.</p> <p>Acting Principal M. Shackelford, staff and students were thanked for their fun and energetic presentation. Great job!</p> <p>Frank Spragins High School: Principal R. Fudge along with teachers, J. Harvey and N. Walsh presented on "Wellness Wednesday," a program that promotes physical and mental well-being. Both reported the program has done "wonders" for the students. It has helped build their self-esteem, improved relationships between students, as well as between students and teachers. In addition, the program aligns well with the District's "Big 3" priorities – promoting Healthy Schools.</p> <p>The Board thanked staff and students for continuing to be innovative and always doing what's best for the students to ensure their success.</p>																																				
21664	Celebration of Student Success	<p>The Board was pleased to celebrate students with 100% and 98% Provincial Achievement Test, and Diploma Exam scores. Parents, loved ones, teachers, and principals were in attendance to cheer the students on who were individually recognized.</p> <p>Superintendent Nicholls shared another good news story: this year FMPSD student average for grade six and nine PATs was above province average, and the highest in five years. Congratulations to our students, teachers, and parents on this fantastic achievement.</p> <p>Johnny Dulku, Science teacher at Westwood Community High School received the TAFI (Twitter, Apps, Facebook, Instagram) Award for promoting Westwood's Green Scene Initiative consistently on social media.</p>																																				
21665	Recess	<p>Motion to recess at 7:15 p.m. Reconvened at 7:30 p.m.</p>																																				
21666	Trustee Items/Engagement	<p>Board Chair J. Thompson provided a summary of community engagement and provincial association meetings that were attended by Trustees for the period of October/November.</p> <table border="0"> <tr> <td>October 15, 2015</td> <td>Chamber of Commerce Luncheon with Alberta Transportation</td> </tr> <tr> <td>October 21, 2015</td> <td>Governance Session with Maurice Fritz</td> </tr> <tr> <td>October 22 & 23, 2015</td> <td>PSBAA Trustee University and Fall General Meeting</td> </tr> <tr> <td>October 28, 2015</td> <td>ASBA Zone 2/3 MLA Advocacy Event</td> </tr> <tr> <td>October 30, 2015</td> <td>ASBA Zone 2/3 Annual General Meeting</td> </tr> <tr> <td>November 2, 2015</td> <td>School Visits: Fort McMurray Christian School & Frank Spragins High School</td> </tr> <tr> <td>November 2, 2015</td> <td>Committee of the Whole Meeting</td> </tr> <tr> <td>November 2, 2015</td> <td>Joint Networks Committee Meeting</td> </tr> <tr> <td>November 9, 2015</td> <td>Retirement Tea for a Staff Member</td> </tr> <tr> <td>November 10, 2015</td> <td>École McTavish High School Addition Meeting</td> </tr> <tr> <td>November 10, 2015</td> <td>Remembrance Day Ceremonies at Christian School and Frank Spragins</td> </tr> <tr> <td>November 11, 2015</td> <td>Remembrance Day Ceremony at MacDonald Island</td> </tr> <tr> <td>November 13 & 14, 2015</td> <td>PSBC Fall General Meeting</td> </tr> <tr> <td>November 15-17, 2015</td> <td>ASBA Fall General Meeting</td> </tr> <tr> <td>November 16, 2015</td> <td>Meeting with Local MLAs in Edmonton</td> </tr> <tr> <td>November 23, 2015</td> <td>C2 Collaborative Dialogue Meeting in Edmonton</td> </tr> <tr> <td>November 24, 2015</td> <td>Westwood Academic Awards</td> </tr> <tr> <td>November 25, 2015</td> <td>École McTavish High School Addition Meeting</td> </tr> </table>	October 15, 2015	Chamber of Commerce Luncheon with Alberta Transportation	October 21, 2015	Governance Session with Maurice Fritz	October 22 & 23, 2015	PSBAA Trustee University and Fall General Meeting	October 28, 2015	ASBA Zone 2/3 MLA Advocacy Event	October 30, 2015	ASBA Zone 2/3 Annual General Meeting	November 2, 2015	School Visits: Fort McMurray Christian School & Frank Spragins High School	November 2, 2015	Committee of the Whole Meeting	November 2, 2015	Joint Networks Committee Meeting	November 9, 2015	Retirement Tea for a Staff Member	November 10, 2015	École McTavish High School Addition Meeting	November 10, 2015	Remembrance Day Ceremonies at Christian School and Frank Spragins	November 11, 2015	Remembrance Day Ceremony at MacDonald Island	November 13 & 14, 2015	PSBC Fall General Meeting	November 15-17, 2015	ASBA Fall General Meeting	November 16, 2015	Meeting with Local MLAs in Edmonton	November 23, 2015	C2 Collaborative Dialogue Meeting in Edmonton	November 24, 2015	Westwood Academic Awards	November 25, 2015	École McTavish High School Addition Meeting
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		C2 Collaborative Dialogue Meeting: Vice Chair Mywaart updated Trustees on the recent C2 Collaborative Meeting. The three year time table is coming to an end August 2016. During the C2 process we have seen some strengthening of relationships. It has been a productive time for the district.
21667	Reports	<p>Superintendent Nicholls updated Trustees and Senior Administration on the current activities held throughout the District.</p> <p>Chief Deputy Superintendent P. Meagher updated Trustees and Senior Administration on the current scope of the Human Resources and Administration Department.</p> <p>Associate Superintendent A. Kallal updated Trustees and Senior Administration on the current scope of the Business & Finance Department.</p> <p>Associate Superintendent B. Sautner updated Trustees and Senior Administration on the current scope of the Education & Administration Department.</p>
21668	Correspondence:	<p>Letter from Mary Sheppard (Clark): Board Chair J. Thompson thanked M. Sheppard for her kind words.</p> <p>Letter from Wood Buffalo Food Bank: Board Chair J. Thompson summarized the letter. Superintendent Nicholls shared that a request has been sent to the Wood Buffalo Food Bank to get a tally of the number of pounds that have been collected from Fort McMurray Public School District for this year and last year. Once this information has been received it will be shared so that staff and students can see actual figures.</p>
21669	Business Arising from Presentations & Delegations at Previous Meetings	None noted.
21670	Other Business	None noted.
21671	Requests for Information	None noted.
21672	Future Agenda Items	No items identified
21673	Adjourn	<p>There being no further business, Board Chair J. Thompson motioned to recess at 8:10 p.m.</p> <p>Motion by Vice Chair Mywaart to return to In-Camera at 8:14 p.m.</p> <p>Motion by Trustee O'Hara to conclude and move out of In-Camera at 8:33 p.m.</p> <p>Motion by Trustee Adams to adjourn at 8:34 p.m.</p>

Board Chair:



Date: December 16, 2015

Secretary-Treasurer:



Date: December 16, 2015