



## In-Camera and Regular Meeting Minutes of the Fort McMurray Public School District Board of Trustees, held at District Office in the Main Boardroom

*Doing What's Best for Kids*

Location:	Board Room - District Office, 231 Hardin Street
Date:	February 17, 2016
In Attendance:	<p>Jeff Thompson, Board Chair          Linda Mywaart, Vice Chair          Angela Adams, Trustee - Via Conference, arrived at 6:41 p.m.          Stephen Drover, Trustee          Tim O'Hara, Trustee          Doug Nicholls, Superintendent          Phil Meagher, Chief Deputy Superintendent - Human Resources &amp; Administration          Allan Kallal, Associate Superintendent - Business &amp; Finance          Dr. Brenda Sautner, Associate Superintendent - Education &amp; Administration          Teena Francis, Recording Secretary</p>

21739	Call to Order	Board Chair J. Thompson called the meeting to order at 2:05 p.m.
21740	Additions to In-Camera Agenda	No additions to the agenda noted.
21741	Approval of Agenda	Motion by Trustee O'Hara to approve the In-Camera Agenda. M/C
21742	In-Camera Meeting	Motion by Trustee Drover to proceed to the In-Camera Meeting at 2:06 p.m. M/C
21743	Out of In-Camera	<p>Motion by Trustee Drover to move out of in-camera at 3:03 p.m. M/C</p> <p>Motion by Trustee Adams to recess at 3:04 p.m. M/C</p>
21744	Regular Meeting	Board Chair J. Thompson called the Regular Meeting to order at 3:06 p.m.
21745	Additions to Agenda	Fort McMurray Christian School Update.
21746	Approval of Agenda	Motion by Trustee Drover to approve the agenda at 3:09 p.m. M/C
21747	Declaration of Conflict	Board Chair J. Thompson reminded Trustees of their responsibility to make a declaration should any agenda item pose a conflict. Trustee O'Hara will be excused from the meeting during the Transportation agenda items.
21748	In-Camera & Regular Meeting 12/16/2015	Motion by Vice Chair Mywaart to approve the In-Camera & Regular Meeting Minutes of 12/16/2015. M/C
	In-Camera & Regular Meeting 01/20/2016	Motion by Trustee O'Hara to approve the In-Camera & Regular Meeting Minutes of 01/20/2016. M/C
	Committee of the Whole Meeting 01/02/2016	Motion by Vice Chair Mywaart to approve the Committee of the Whole Meeting Minutes of 01/02/2016 as circulated. M/C
21749	Business Arising from Minutes	<b>PAT/DIP Analysis Report:</b> Superintendent Nicholls summarized the PAT/DIP Analysis Report. A greater emphasis should be placed on teaching assignments and Board Chair J. Thompson recommended further discussion be held at the Committee of the Whole Meeting.

		<p><b>Policy to Replace Curriculum Goals:</b> Associate Superintendent B. Sautner advised the Program of Study and Ministerial Order prescribes the outcomes for curriculum. This policy has been rescinded. There is no need to replace this policy.</p> <p><b>HM Evaluation of Instructional Programs:</b> Associate Superintendent B. Sautner advised this policy has been used to evaluate the effectiveness of special education programs, and most recently for the PEAK Academy with great outcomes. The policy is designed for any course or program that is not authorized by Alberta Education.</p> <p><b>GCNA Evaluation of School Administrative Staff:</b> Chief Deputy Superintendent P. Meagher advised that The Principal Quality of Standards still applies when evaluating school administrative staff. When amendments are made to this policy it will be brought forward.</p>
21750	Public School Boards' Association of Alberta (PSBAA)	<p>Trustee O'Hara provided a briefing on the PSBC Meeting and circulated Council Highlights. Bill 4 was also circulated for review. Trustee O'Hara requested that fellow Trustees review Bill 4 as PSBA has requested feedback. This item will be included on the Committee of the Whole Agenda. Associate Superintendent B. Sautner provided a summary of district FNMI training and resources.</p> <p>The deadline for the Long Service Awards is June 1, 2016.</p> <p>Trustee Drover left the meeting at 3:59 p.m. and returned at 4:02 p.m.</p>
21751	Alberta School Boards Association (ASBA)	<p>Trustee Drover will circulate the ASBA Meeting notes to Trustees.</p> <p><b>Letter to Minister Larivee Re: Municipal Government Act:</b> Associate Superintendent A. Kallal shared the document was reviewed. The district supports the recommendation and added some local contexts with our comments. The district does not pay property tax on the resources provided to the district by the ministry.</p>
21752	New Policy	<p><b>EEA Student Transportation Services</b></p> <p>Trustee O'Hara left the meeting at 4:05 p.m.</p> <p>This policy is a combination of five policies. If this policy is approved, a board recommendation to rescind the five policies will be introduced. Associate Superintendent A. Kallal summarized EEA Student Transportation Services.</p> <p>Superintendent D. Nicholls left the meeting at 4:12 p.m. and returned at 4:18 p.m.</p> <p>Motion by Trustee Drover that the Board of Trustees approve the amended policy EEA Student Transportation Services and that the proposed fee structure be implemented simultaneously with Fort McMurray Roman Catholic Separate School District for Fall 2016.</p> <p>Superintendent D. Nicholls stated that information has been provided to Principals and Networks Committee. The recommendation is reasonable. The bottom line is how much does the Board want to continue to use funds from instructional programs for transportation. The grant from the Ministry provides some funding for transportation and does not stipulate how the district operates our transportation system.</p> <p>Motion defeated.</p> <p>Having the motion defeated, Board Chair J. Thompson asked Trustees to reflect on the fee structure and provide direction to the Superintendent at the Committee of the Whole Meeting, March 7, 2016.</p> <p>Policy amendments should include the fees will be determined by the Board each year. In addition, the policy should capture the grades for high school will be 7 - 12.</p> <p>Trustee O'Hara returned at 4:46 p.m.</p>
21753	Policy Second & Third Reading	<p><b>BBFA Trustees Running for Other Levels of Government</b></p> <p>Motion by Vice Chair Mywaart that the Board of Trustees approve the second and final reading of BBFA Trustees Running for Other Levels of Government. M/C</p>

21754	Rescind Policies	<p><b>Blanket Policy Recommendation</b></p> <p>EEAG Student Transportation Records and Reports - EE Transportation Services Management - EED Student Suspension/Transportation Management - EEAB School Bus Scheduling and Routing. This agenda item was tabled.</p>
21755	HICA Field Trip Application - Fort McMurray Composite High School	<p><b>Fort McMurray Composite High School Student Travel to Scotland/Ireland</b></p> <p>Motion by Trustee Drover that the Board of Trustees give approval in principle for Fort McMurray Composite High School Student travel to Scotland/Ireland, April 13 - 22, 2017.</p> <p>Trustee Adams requested information on the "peace accord" mentioned in the application and whether or not the intention is for students to attend.</p> <p>M/C</p>
21756	District Field Trips & Insurance	<p>The Trustees requested additional information on insurance. Understanding the different kinds of risks will be beneficial in determining the tolerance level of our Board.</p> <p>At the Board's direction, a letter outlining the risks will be composed to parents/guardians of students traveling to Costa Rica from Westwood Community High School.</p>
21757	Networks Committee Recommendation	<p>Board Chair J. Thompson brought forward a recommendation from the Networks Committee.</p> <p>Motion by Vice Chair Mywaart that the FMPSD Board of Trustees support and approve two registrations per school or \$680 per school for attendance to the Alberta School Councils Association AGM. M/C</p>
21758	Review of Evening Agenda	Trustees and Senior Administration reviewed the evening agenda.
21759	Recess	<p>Motion by Vice Chair Mywaart to recess at 5:05 p.m.</p> <p>Motion by Trustee Drover to resume the In-Camera Meeting at 5:12 p.m.</p> <p>Motion by Vice Chair Mywaart to conclude the In-Camera Meeting at 6:02 p.m.</p> <p>Motion by Trustee O'Hara to recess at 6:02 p.m.</p>
21760	Reconvene Regular Meeting	Board Chair J. Thompson reconvened the Regular Board Meeting at 6:30 p.m.
21761	O' Canada	Board Chair J. Thompson welcomed students, staff, parents and community members and invited everyone to stand for the national anthem.
21762	Question Period	No questions were submitted for Question Period.
21763	Board of Trustees Awards	<p><b>TAFI Award:</b> Championing healthy programs in our schools, an active lifestyle, and all things contributing to a positive school system – Erin Gates is the APPLE Schools Health Mentor for the Fort McMurray Public School District. Congratulations Erin!</p> <p><b>Innovative Leadership Award:</b> Said El Mejdani has championed the Westwood Coders Club, and assisted with Robotics continuously. The Coders Club, was started in late 2014 by a student, and featured only 15 students. Under Said's leadership the group has now grown to about 70 students. Westwood Coders as they are known have gone on to compete in the prestigious Beaver Computing Challenge organized by the University of Waterloo. There were 40 students who participated and 10 received a Distinction Award from the university. The Board of Trustees congratulated Said on his continuous efforts in Doing What's Best for Kids.</p>
21764	Spotlight on Education	<b>Greely Road Public School:</b> Principal B. Mullally, Vice Principal D. McKinley and teacher Matthew Shewchuk showcased Greely Road Public School Vocational Integrated (VIP) 1 and 2 Programs and the Learning Gardens. Students from the program were introduced to the Trustees.

		Trustees and Senior Administration thanked students and staff for sharing their experiences with the program.
21765	District Program/Initiative Highlight	<p><b>Guidance Counselling:</b> Counsellors' John Fletcher, Kellie O'Leary, Natalie Dumoulin and Natali Levasseur showcased Removing Barriers to Mental Health Services.</p> <p>Trustees and Senior Administration thanked N. Levasseur and her team for all the work they do with students and the schools. The key message for our district is that we have an incredible amount of support for our students and your leadership has certainly attributed to this.</p>
21766	Recess	Motion to recess at 7:21 p.m. Reconvened at 7:31 p.m.
21767	Fort McMurray Christian School Update	<p>Superintendent D. Nicholls shared there has been considerable dialogue with the Fort McMurray Christian Society and recommended a motion to approve the move to the Timberlea Public School site.</p> <p>Motion by Trustee Drover that the Fort McMurray Public School District Board of Trustees approve the Fort McMurray Christian School ECDP to Grade 9 program move to the Timberlea Public School site effective September 2016 - 2017 school year. M/C</p> <p>Board Chair J. Thompson thanked the Superintendent and his team for the work that has been done and for strengthening this partnership.</p>
21768	FMPD School Calendar 2016 - 2017	<p>Chief Deputy Superintendent P. Meagher presented the draft 2016 - 2017 School Calendar.</p> <p>Motion by Vice Chair Mywaart that the Board of Trustees approve the FMPD 2016 - 2017 School Calendar.</p> <p>Chief Deputy Superintendent P. Meagher advised concerns with the calendar have been addressed and no further concerns have been brought forward.</p> <p>M/C</p>
21769	Trustee Items/Engagement	Board Chair J. Thompson provided a summary of community engagement and provincial association meetings that were attended by Trustees for the period of January/February 2016.
21770	Appointment of District Auditor's	<p>Motion by Trustee Adams that the Board of Trustees appoint the firm of Meyers Norris Penny (MNP) as the District's Auditors for the 2015-2016 fiscal year and 2016 Pension Audit and Winter 2017 School Audits.</p> <p>Trustee Adams shared our auditors are a very important part of the operation of the district and it is important to have that continuity.</p> <p>M/C</p>
21771	Reports	<p>Superintendent Nicholls updated Trustees and Senior Administration on the current activities held throughout the District.</p> <p>Chief Deputy Superintendent P. Meagher updated Trustees and Senior Administration on the current scope of the Human Resources and Administration Department.</p> <p>Associate Superintendent A. Kallal updated Trustees and Senior Administration on the current scope of the Business &amp; Finance Department.</p> <p>The Superintendent was directed by Trustees to draft a letter to Deputy Minister Rosen expressing our concern with the monthly financial requirement. Vice Chair Mywaart asked that the letter be forwarded to PSBA as well.</p> <p>Chief Deputy Superintendent P. Meagher left the meeting at 8:27 p.m. and returned at 8:29 p.m.</p> <p>Associate Superintendent B. Sautner updated Trustees and Senior Administration on the current scope of the Education &amp; Administration Department.</p>

21772	Correspondence	Board Chair J. Thompson shared a thank you card that was received from the Superintendent of Palliser Regional Schools.
21773	Business Arising from Presentations & Delegations at Previous Meetings	<p>Joints Networks Committee Agenda - Strategic Plan Presentation.</p> <p>Board Chair J. Thompson shared that the district showcases presented so far this school year have been really insightful.</p>
21774	Other Business	No other business brought forward at this time.
21775	Requests for Information	None noted.
21776	Future Agenda Items	No items identified
21777	Adjourn	There being no further business, motion by Trustee Drover to adjourn at 8:41 p.m. M/C

Board Chair:

  
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Date: March 23, 2016

Secretary-Treasurer:

  
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Date: March 23, 2016