



**In-Camera and Regular Meeting Minutes of the Fort McMurray Public School District Board of Trustees, held at District Office in the Main Boardroom**

*Doing What's Best for Kids*

Location:	Board Room - District Office, 231 Hardin Street
Date:	April 20, 2016
In Attendance:	<p>Jeff Thompson, Board Chair          Linda Mywaart, Vice Chair          Angela Adams, Trustee          Tim O'Hara, Trustee          Doug Nicholls, Superintendent          Phil Meagher, Chief Deputy Superintendent - Human Resources &amp; Administration          Allan Kallal, Associate Superintendent - Business &amp; Finance          Teena Francis, Recording Secretary</p>
Regrets	Stephen Drover, Trustee

21811	Call to Order	Board Chair J. Thompson called the meeting to order at 2:05 p.m.
21812	Additions to In-Camera Agenda	No additions noted.
21813	Approval of Agenda	Motion by Trustee Adams to approve the In-Camera Agenda at 2:05 p.m. M/C
21814	In-Camera Meeting	Motion by Vice Chair Mywaart to proceed to the In-Camera Meeting at 2:05 p.m. M/C
21815	Out of In-Camera	<p>Motion by Trustee O'Hara to conclude the In-Camera Meeting at 3:06 p.m. M/C</p> <p>Motion by Vice Chair Mywaart to recess at 3:06 p.m. M/C</p>
21816	Regular Meeting	Board Chair J. Thompson called the Regular Meeting to order at 3:12 p.m.
21817	Additions to Agenda	Item 16 Greely Road Public School 2016 - 2017.
21818	Approval of Agenda	Motion by Trustee Adams to approve the agenda with addition at 3:15 p.m. M/C
21819	Declaration of Conflict	Board Chair J. Thompson reminded Trustees of their responsibility to make a declaration should any agenda item pose a conflict. Trustee O'Hara will excuse himself during any Transportation Agenda items.
21820	In-Camera & Regular Meeting 03/23/2016	Motion by Vice Chair Mywaart to approve the In-Camera & Regular Meeting Minutes of 03/23/2016. M/C
	Committee of the Whole 04/04/2016	Motion by Trustee O'Hara to approve the Committee of the Whole Meeting Minutes of 04/04/2016. M/C
21821	Business Arising from Minutes	<p><b>Allocation of FNMI: How are Students Benefiting</b></p> <p>Associate Superintendent B. Sautner summarized the FNMI Board Briefing. HGAI First Nation, Metis, Inuit Education Programs Policy continues to support and guide our efforts to improve the achievement of students who are First Nations, Metis or Inuit. Funding received is used to provide the program supports and resources.</p>

*Handwritten initials: JH, AK*

		<p>Board Chair J. Thompson thanked Senior Administration for helping Trustees understand what is being offered to FNMI students and how the students are benefiting.</p> <p><b>Dave McNeilly Mascot Recommendation</b></p> <p>Superintendent Nicholls provided a briefing on the process for selecting the Dave McNeilly Public School Mascot and put forth a mascot submission for consideration and approval.</p> <p>The submission was received from The Golden Years Society and included a mascot design and rationale for Scholar Dave, a Fox.</p> <p>Motion by Vice Chair Mywaart to accept the submission and approve the concept of Scholar Dave, a Fox as the mascot for Dave McNeilly Public School. M/C</p> <p>Board Chair J. Thompson thanked The Golden Years Society for their submission and the considerable effort that went into their design and rationale.</p>
21822	Public School Boards' Association of Alberta (PSBAA)	<p>Trustee O'Hara shared information on presentations from the Public School Boards' Council Meeting he attended. His report was shared earlier with fellow Trustees. PSBC also asked Board Representatives to report back on a regular basis on what their respective Boards are doing to support PSBC's mission and values.</p>
21823	Alberta School Boards Association (ASBA)	<p>Board Chair J. Thompson recently attended a two-day Provincial Issues Forum in Edmonton. Information from the presentations was shared with fellow Trustees and Senior Administration. Board Chair J. Thompson shared that it is his understanding that presentation content will be gathered into one document and then shared with Board's. When the notes are available, further discussion will be held.</p> <p><b>ASBA Zone 2/3</b></p> <p>Vice Chair Mywaart encouraged fellow Trustees to review the information on proposed policies that are being brought forward at the Spring General Meeting and provide comments.</p> <p>Trustee O'Hara will be attending the Zone 2/3 Meeting in April and the Edwin Parr Award Banquet in May.</p>
21824	Progressive Conservative Introduce ENGAGE	<p>Board Chair J. Thompson shared this information piece on engagement for anyone who would like to provide feedback/comments.</p>
21825	HICA Field Trip Application -École McTavish Junior High School Student Travel	<p><b>École McTavish Junior High School Student Travel - PEAK (Dance) Academy</b></p> <p>Superintendent Nicholls briefed Trustees on this Field Trip Request.</p> <p>Motion by Trustee Adams that the Board of Trustees approve-in-principle HICA Field Trip Application received from École McTavish Junior High School PEAK (Dance) for student travel to New York (November 9 - 16, 2016).</p> <p>Prior to final approval, the Board of Trustees have requested the following information:</p> <ol style="list-style-type: none"> <li>1. Ensure chaperone ratio is consistent to District Policy. If a male dance student is attending, there should be a gender appropriate chaperone.</li> <li>2. Power of Attorney - provide additional information on the purpose.</li> </ol> <p>Superintendent Nicholls shared that the Administrators have been reminded to seek opportunities for students within Canada.</p> <p>Associate Superintendent A. Kallal left the meeting at 4:28 p.m. and returned at 4:30 p.m.</p> <p>M/C</p>
21826	HICA Field Trip Application - Westwood Community High School	<p><b>Westwood Community High School Student Travel - Japan</b></p>

	Student Travel	<p>Superintendent Nicholls briefed Trustees on this Field Trip Request. This is a known trip for students and the dates are consistent with Spring Break.</p> <p>Motion by Trustee O'Hara that the Board of Trustees approve-in-principal HICA Field Trip Application from Westwood Community High School for student travel to Japan (April 5 - 18, 2017).</p> <p>Prior to final approval, the Board of Trustees have requested the following:</p> <ol style="list-style-type: none"> <li>1. Transfer school trip information onto the HICA Field Trip Form and re-submit.</li> <li>2. Include the name of the second chaperone.</li> <li>3. Review Guidelines for Travel. Item 6, remove "to go hiking". Review Item 7 to ensure it is consistent with District Policy and Municipality Bylaws.</li> <li>4. Prior to the school trip health risks will be evaluated, i.e. nuclear risks.</li> </ol> <p>M/C</p>
21827	Locally Developed Courses	<p>Fort McMurray Public School Districts' locally developed courses require regular renewal on a three year cycle for continued use by high schools. Locally developed courses are developed and authorized by school authorities to provide their students with learning opportunities that complement provincially authorized curricula.</p> <p>Motion by Trustee Adams that the Board of Trustees approve the requisition of locally acquired courses for use by Westwood Community High School, Fort McMurray Composite High School and Frank Spragins High School beginning the first semester of the 2016-2017 school year. The material and resources for each course will be as per each course outline.</p> <p>Recently, the district had another locally developed course approved. The course, Social Skills 15-5 was developed by staff at Westwood Community High School and is now available to other School Boards.</p> <p>M/C</p>
21828	Review Suspension Report	<p>Associate Superintendent B. Sautner provided an overview of the Suspension Report, commenting the report is based on out of school suspensions. Overall suspensions have decreased.</p>
21829	Review and Approve Policy IN Student Fees	<p>Associate Superintendent A. Kallal summarized the Board Briefing on Policy IN Student Fees.</p> <p>Motion by Vice Chair Mywaart that the Board of Trustees approve Policy IN Students Fee as amended.</p> <p>M/C</p>
21830	Review and Approve Policy EEA Student Transportation Services	<p>Trustee O'Hara left the meeting at 5:22 p.m.</p> <p>Associate Superintendent A. Kallal summarized the Board Briefing on EEA Student Transportation Services.</p> <p>Motion by Trustee Adams that the Board of Trustees approve the amended policy EEA Student Transportation Services and that the proposed fee structure be implemented simultaneously with Fort McMurray Roman Catholic Separate School District for Fall 2016.</p> <p>M/C</p> <p>Board Chair J. Thompson recommended that a meeting be scheduled in the fall with the Fort McMurray Catholic Board of Education Trustees to discussion options for transportation fees.</p> <p>Trustee O'Hara returned at 5:34 p.m.</p>
21831	Greely Road Public School	<p>Motion by Trustee O'Hara that the Board of Trustees directs the Superintendent to review</p>

	2016 - 2017	<p>current enrolment, attendance boundaries and programming and that the School Status Report along with recommendations be presented at the Regular Board Meeting in June.</p> <p>School administration has worked very hard to increase enrolment with promotion and programming opportunities. This would be a review of the school looking at long term implications.</p> <p>Trustee Adams also recommended that this information be shared with the parent community explaining the purpose and process of the School Status Report.</p> <p>M/C</p>
21832	Review of Board Evening Agenda	Trustees and Senior Administration reviewed the Board Evening Agenda.
21833	Recess	Motion by Trustee O'Hara to recess at 5:47 p.m.
21834	Reconvene Regular Meeting	Board Chair J. Thompson reconvened the Regular Board Meeting at 6:31 p.m.
21835	O' Canada	Board Chair J. Thompson welcomed students, staff, parents and community members and invited everyone to stand for the national anthem.
21836	Question Period	No questions were submitted for Question Period.
21837	Board of Trustees Awards	<b>TAFI Award:</b> Sonja Nakken, Head Secretary at Greely Road Public School was March's TAFI Recipient but was unable to receive this award in March.. Sonja is very active on social media portals through Twitter, Facebook, and Instagram, and personally promotes Greely Road Public School activities.
21838	Spotlight on Education	<p><b>Thickwood Heights Public School:</b> Students performed songs from their production of The Lion King Junior and shared a video showcasing the Performing Arts at Thickwood Heights Public School.</p> <p>The Board of Trustees and Senior Administration thanked students for their amazing performances. Parents, staff and volunteers were also thanked for the countless hours they put into each productions and for the work that they do with the students each day.</p> <p><b>École McTavish Junior High School:</b> Students performed solo pieces from their production of The Wiz.</p> <p>The Board of Trustees and Senior Administration thanked staff and parents for their support and dedication to students. All the hard work was evident as students demonstrated confidence and talent.</p>
21839	District Program/Initiative Highlight	<p><b>Regional Aboriginal Recognition Awards (RARA) - School/District Nominees:</b> FMPSD is known for our high achievement results and our high school completion rates. This year the Regional Aboriginal Recognition Awards Banquet was held on March 5, 2016 at Shell Place. Tyler Loutitt, Isabella Dionne, Tiarra Tremblay, Karlie Boostrom, Kelsea Boostrom, Megan Baikie, Michael Drover and Dylan Thomas Bouchier were recognized for being nominated.</p> <p>The Board of Trustees and Senior Administration congratulated students on their recognition and achievements.</p>
21840	Recess	Motion by Trustee O'Hara to recess at 7:15 p.m. Reconvened at 7:27 p.m.
21841	Trustee Items/Engagement	Board Chair J. Thompson provided a summary of community engagement and provincial association meetings that were attended by Trustees for the period of March/April 2016.
21842	Reports	Superintendent Nicholls updated Trustees and Senior Administration on the current activities held throughout the District.

		<p>Chief Deputy Superintendent P. Meagher updated Trustees and Senior Administration on the current scope of the Human Resources and Administration Department.</p> <p>Associate Superintendent A. Kallal updated Trustees and Senior Administration on the current scope of the Business &amp; Finance Department.</p> <p>Associate Superintendent B. Sautner updated Trustees and Senior Administration on the current scope of the Education &amp; Administration Department.</p>
21843	Correspondence	On behalf of the Board of Trustees, Board Chair J. Thompson accepted a plaque from the Autism Support Group.
21844	Business Arising from Presentations & Delegations at Previous Meetings	None noted.
21845	Other Business	<p>Trustee O'Hara left the meeting at 7:51 p.m.</p> <p>Associate Superintendent A. Kallal summarized the Board Recommendation. The five (5) main student transportation policies have been reviewed. The policies have been amalgamated into revised policy EEA Student Transportation Services.</p> <p>Motion by Vice Chair Mywaart that the Board of Trustees rescind policies: EEAG Student Transportation Records and Reports, EE Transportation Services Management, EED Student Suspension/Transportation Management, EEAB School Bus Scheduling and Routing.</p> <p>The new policy (EEA) provides a concise one stop location for students, parents/guardians and staff to find guidance on student transportation.</p> <p>M/C</p> <p>Trustee O'Hara returned to the meeting at 7:57 p.m.</p>
21846	Requests for Information	No requests identified.
21847	Future Agenda Items	No agenda items were identified.
21848	Adjourn	<p>There being no further business, motion by Trustee Adams to adjourn the Regular Board Meeting at 7:59 p.m.</p> <p>M/C</p>

Board Chair:

  
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Date: May 18, 2016

Secretary-Treasurer:

  
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Date: May 18, 2016