



In-Camera and Regular Meeting Minutes of the Fort McMurray Public School District Board of Trustees, held at 231 Hardin Street, Fort McMurray
Doing What's Best for Kids

Location:	Board Room - 231 Hardin Street
Date:	Wednesday, September 21, 2016
In Attendance	<p>Jeff Thompson, Board Chair Linda Mywaart, Vice Chair Angela Adams, Trustee Stephen Drover, Trustee Tim O'Hara, Trustee Doug Nicholls, Superintendent Phil Meagher, Deputy Superintendent - Human Resources & Administration Allan Kallal, Associate Superintendent - Business & Finance Brenda Sautner, Associate Superintendent - Education & Administration Shannon Noble, Assistant Superintendent - Inclusive Education Teena Francis, Recording Secretary</p>

21892	Call to Order	Board Chair J. Thompson called the meeting to order at 2:08 p.m.
21893	Additions to In-Camera Agenda	<p>Additions to the In-Camera agenda included:</p> <ol style="list-style-type: none"> 1. Compensation for Trustees 2. PSBAA Embargoed Email Re: Levy 3. Board Chair Personal Update
21894	Approval of Agenda	Motion by Vice Chair Mywaart to approve the In-Camera Agenda with additions at 2:11 p.m. M/C
21895	In-Camera Meeting	Motion by Trustee O'Hara to proceed to the In-Camera Meeting at 2:11 p.m. M/C
21896	Out of In-Camera	Motion by Vice Chair Mywaart to move out of the In-Camera Meeting at 3:04 p.m. M/C
21897	Regular Meeting	Board Chair J. Thompson called the Regular Meeting to order at 3:08 p.m.
21898	Additions to Agenda	No additions noted.
21899	Approval of Agenda	Motion by Trustee O'Hara to approve the agenda as presented at 3:09 p.m. M/C
21900	Declaration of Conflict	Board Chair J. Thompson reminded Trustees of their responsibility to make a declaration should any agenda item pose a conflict.
21901	Meeting Minutes:	<p>Motion by Trustee Adams that the Board of Trustees approve the In-Camera & Regular Board Meeting Minutes of June 22, 2016. M/C</p> <p>Motion by Trustee Adams that the Board of Trustees approve the Special Board Meeting Minutes of June 27, 2016. M/C</p> <p>Motion by Trustee O'Hara the the Board of Trustees approve the Committee of the Whole Meeting Minutes of September 12, 2016. M/C</p>
21902	Business Arising from the Minutes	Name Change for École McTavish Junior High School: Associate Superintendent A. Kallal briefed Trustees and Senior Administration on the outcome of the Naming


		<p>Committee. The proposed name change presented is École McTavish High School. The Naming Committee recommended that the Board of Trustees approve the name change so that it is consistent with other high schools in the District.</p> <p>Motion by Trustee Drover that the Board of Trustees approve the name change for École McTavish Junior High School to École McTavish High School effective at the opening of the new wing.</p> <p>Trustee O'Hara questioned whether or not the word "Public" should be added.</p> <p>Amended Motion:</p> <p>Motion by Trustee Drover that the Board of Trustees approve the name change for École McTavish Junior High School to École McTavish Public High School effective at the opening of the new wing. M/C</p> <p>Fort McMurray Youth Inspiration Day: Deferred to October 2016</p> <p>Superintendent / Board Evaluation: The evaluations were not conducted in May. It was agreed that further discussion should take place to determine the format. This item will be added to the Regular Board Meeting Agenda for October 2016.</p> <p>Positive Path Forward: Board Chair J. Thompson along with Trustees and Senior Administration reviewed the Positive Path Forward. Ongoing items will be reviewed at the Board Planning Session in 2017. Board Chair J. Thompson commented that as a Board we have done a great job in moving forward and are leaving a legacy for future Trustees.</p>
21903	Public School Boards' Association / Public School Boards' Council	<p>Trustee O'Hara briefed Trustees and Senior Administration on the proceedings of the meeting in August. Highlights and minutes were shared with Trustees.</p> <p>Deputy Superintendent P. Meagher will attend the Fall Events on behalf of Senior Administration.</p> <p>Vice Chair Mywaart informed fellow Trustees of her intent to put her name forward for another term with PSBA. Trustees supported her decision.</p>
21904	Alberta School Boards Association	<p>2016 Friends of Education Award Nomination: Superintendent Nicholls presented the 2016 Friends of Education Award nomination package to Trustees for review.</p> <p>Motion by Trustee Drover that the Board of Trustees approve the nomination of North Country Catering for the Alberta School Boards Association 2016 Friends of Education Award. M/C</p> <p>2016 Premier's Award for School Board Innovation & Excellence: Superintendent Nicholls presented the 2016 Premier's Award for School Board Innovation & Excellence nomination package to Trustees for review.</p> <p>Motion by Trustee O'Hara that the Board of Trustees approve the nomination of Keyano College/Fort McMurray Composite High School - Broadcasting Initiative for the 2016 Premier's Award for School Board Innovation and Excellence. M/C</p> <p>ASBA Zone 2/3: Vice Chair Mywaart shared the meeting minutes of the last meeting with Trustees. Vice Chair Mywaart provided an overview of the upcoming meeting and requested supporting information from the Senior Administration for inclusion into her presentation.</p> <p>Superintendent Nicholls shared that a presentation has been created and will be shared with Trustees should they be asked to present on the events of May 3rd and onward.</p>
21905	School Act Revisions and Policy Review	<p>S. Noble, Assistant Superintendent - Inclusive Education provided a briefing to address the request from the Minister.</p>
21906	FMPSD Policies	<p>Motion by Trustee O'Hara to resume the In-Camera meeting at 4:40 p.m. M/C</p> <p>Motion by Trustee O'Hara to move out of the In-Camera meeting at 4:45 p.m. M/C</p>

		<p>Motion by Vice Chair Mywaart to resume the Regular Board Meeting at 4:46 p.m. M/C</p> <p>A review of FMPD Policies was conducted in consultation with Alberta School Boards Association. The development of two separate and distinct documents is meant to reinforce the distinction in this District between the Board's responsibility to govern and the Superintendent's executive or administrative duties.</p> <p>Motion by Trustee Adams that the Board of Trustees rescind in its entirety, the FMPD Online Policy Handbook. M/C</p> <p>This Administrative Procedures Manual is designed to be the primary written source of administrative direction for the District. It is designed to be entirely consistent with the Board Policy Handbook, and is an extension of policy in the form of procedures. This Manual may make further reference to other detailed administrative documents that have been developed to provide specific guidelines on selected matters.</p> <p>Motion by Trustee O'Hara that the Board of Trustees acknowledge receipt, for information purposes only, the FMPD Administrative Procedures Manual. M/C</p> <p>The Board Policy Handbook has been developed to greater consistency between the Handbook and the Administrative Procedures Manual.</p> <p>This Board Policy Handbook has been developed to highlight and support the very important governance function of the Board. In addition to clearly defining the role of the Board, the role of the Superintendent and the delegation of authority from the Board to the Superintendent.</p> <p>Motion by Trustee Drover that the Board of Trustees adopt the FMPD Board Policy Handbook as updated June 29, 2016. M/C</p>
21907	Review Staffing Report	Deputy Superintendent P. Meagher shared information from his Board Report on Staffing. Currently, we are at 3.3% (10) new to the District.
21908	Review Enrolment Report	Associate Superintendent A. Kallal provided a preliminary enrolment report. Overall the District is down about 4%. There is still an opportunity for enrolment to increase. This is positive news for the District.
21910	HICA Field Trip Westwood Community High School	<p>Motion by Vice Chair Mywaart that the Board of Trustees give Westwood Community High School staff/students final approval to travel to Japan, April 5 - 18, 2017.</p> <p>The Superintendent and Senior Administration will continue to monitor the changing dynamics in the global community. Concerns will be shared with Trustees. The Board retains the right to cancel field trips at any time should world events indicate that the safety of students, staff and volunteers could be in jeopardy.</p> <p>M/C</p>
21911	HICA Field Trip École McTavish Junior High School	<p>Motion by Trustee Drover that the Board of Trustees give École McTavish Junior High School PEAK Academy (Dance) final approval to travel to New Year, USA, April 10 - 16, 2017.</p> <p>The Superintendent and Senior Administration will continue to monitor the changing dynamics in the global community. Concerns will be shared with Trustees. The Board retains the right to cancel field trips at any time should world events indicate that the safety of students, staff and volunteers could be in jeopardy</p> <p>M/C</p>
21912	Tutorial Program	This item was moved to the evening portion and an update will be provided under Community Recognition: Royal Canadian Legion.
21913	Review Board Evening Agenda	Trustees and Senior Administration reviewed the evening agenda.

21914	Recess	<p>Motion by Trustee Adams to recess at 5:16 p.m. M/C</p> <p>Motion by Trustee Adams to reconvene at 5:18 p.m. M/C</p> <p>Motion by Trustee O'Hara to resume the In-Camera Meeting at 5:18 p.m. M/C</p> <p>Motion by Trustee O'Hara to conclude the In-Camera Meeting at 5:45 p.m. M/C</p>
21915	Reconvene Board Regular Meeting	Board Chair J. Thompson reconvened the Regular Board Meeting at 6:30 p.m.
21916	National Anthem	Board Chair J. Thompson welcomed guests and invited everyone to stand for the National Anthem.
21917	Question Period	No questions were submitted for Question Period.
21918	FMPSD Staff Recognition	<p>George Decker Memorial Leadership Award: David Parsons, Vice Principal, Walter and Gladys Hill Public School won the coveted George Decker Memorial Leadership Award. Created in memory of our long-serving FMPSD teacher and administrator, the award provides funding support to aspiring leaders who are committed to building the leadership capacity modelled by George Decker over his career and life. Congratulations Mr. Parsons.</p> <p>FMPSD Combined Graduation Ceremony Recognition: Lori Simpson, Chemistry Teacher at Westwood Community High School was honoured for leading the first combined graduation this year. An estimated 1000 people came together at MacDonald Island for the first ever VIP Red Carpet Experience that saw students from Fort McMurray Composite High School, Frank Spragins High School, and Westwood Community High School walk the red carpet in a grand march. Trustees thanked Ms. Simpson and Ms. Roy, Principal - Westwood Community High School for their work on a successful event honouring our graduating students.</p> <p>The artwork currently decorating the Boardroom is courtesy of the Fort McMurray Christian School.</p>
21919	School/Community Recognition	<p>Fort McMurray Composite High School / Keyano College CCAA Award: Superintendent Nicholls congratulated Mark Wilson, Teacher at Fort McMurray Composite High School, his students, and Keyano Huskies Athletics for winning the Canadian Collegiate Athletic Association (CCAA) Award for Innovation this summer. Trustees thanked Mr. Wilson for his dedication to the students and the program. Congratulations Mr. Wilson.</p> <p>Royal Canadian Legion Donation/Tutorial Program: Fort McMurray Public School District is delighted to receive a generous donation of \$40,000 from the Royal Canadian Legion Branch #165 to launch our Learning Bridge program. This initiative, launched exclusively for FMPSD students will address learning gaps, which may have happened due to the wildfires. The Learning Bridge program will be implemented in October.</p> <p>Canadian Mental Health Association Award: Superintendent Nicholls acknowledged Dr. Brenda Sautner for winning the Canadian Mental Health Association of Wood Buffalo's (CMHA) prestigious 2016 Workplace Wellness Award for fostering mental health across the District. Dr. Sautner received the award in Edmonton on September 23, 2016 at the CMHA's AGM.</p> <p>Superintendent Nicholls recognized both Alberta Teachers Association (ATA) President, N. Ball, and Canadian Union of Public Employees (CUPE) President, L. Tollman for the tremendous amount of work they have done with their respective unions and for working collaboratively with the District.</p> <p>Trustee Adams also thanked all recipients for their commitment and dedicated to the students.</p>
21920	Trustee Items/Engagement	Board Chair J. Thompson provided a summary of community engagements and provincial association meetings that were attended for the period of July/August/September 2016.
21921	Reports	Superintendent Nicholls updated Trustees and Senior Administration on the current activities held throughout the District. Board Chair and fellow Trustees thanked

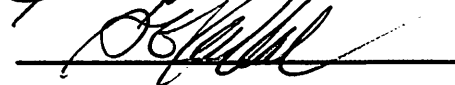
		<p>Superintendent Nicholls and staff for all the work that was done throughout the evacuation and re-entry.</p> <p>Deputy Superintendent P. Meagher updated Trustees and Senior Administration on the current scope of the Human Resources and Administration Department.</p> <p>Associate Superintendent A. Kallal updated Trustees and Senior Administration on the current scope of the Business & Finance Department.</p> <p>Associate Superintendent B. Sautner updated Trustees and Senior Administration on the current scope of the Education & Administration Department.</p> <p>Assistant Superintendent S. Noble updated Trustees and Senior Administration on the current scope of the Inclusive Education/Mental Health Department.</p>
21922	Correspondence	<p>Board Chair J. Thompson reviewed correspondence received.</p> <ol style="list-style-type: none"> 1. Lakehead Public Schools Letter to PSBA 2. Horatio Alger Scholarship Programs - Send to high school principals. 3. Letter to Minister Eggen Re: Fees and Funding 4. Letter from Minister Eggen Re: School Closure 5. Letter from Minister Eggen Re: École Boreal 6. Letter from Minister Eggen Re: Beacon Hill School Closure
21923	Business Arising from Presentations & Delegations at Previous Meetings	There was no business arising to bring forward at this time.
21924	Other Business	No other business was brought forward at this time.
21925	Requests for Information	No requests were brought forward at this time.
21926	Future Agenda Items	No agenda items identified.
21927	Adjourn	There being no further business, motion by Trustee O'Hara to adjourn the Regular Board Meeting at 7:32 p.m. M/C

Board Chair:



Date: October 26, 2016

Secretary-Treasurer:



Date: October 26, 2016