



In-Camera and Regular Meeting Minutes of the Fort McMurray Public School District Board of Trustees, held at 231 Hardin Street, Fort McMurray
Doing What's Best for Kids

Location:	Board Room - 231 Hardin Street
Date:	Wednesday, March 22, 2017
In Attendance:	Jeff Thompson Board Chair Linda Mywaart, Vice Chair Angela Adams, Trustee Stephen Drover, Trustee Tim O'Hara, Trustee Doug Nicholls, Superintendent Allan Kallal, Associate Superintendent - Business & Finance Brenda Sautner, Associate Superintendent - Education & Administration Teena Francis, Recording Secretary
Regrets:	Phil Meagher, Deputy Superintendent - Human Resources & Administration
Gallery Attendance:	65

	Item	Discussion
22094	Call to Order	Board Chair J. Thompson called the meeting to order at 2:00 p.m.
22095	Additions to In-Camera Agenda	Item #7 Trustee Remuneration.
22096	Approval of Agenda	Motion by Trustee Drover to approve the In-Camera Agenda with addition at 2:00 p.m. M/C
22097	In-Camera Meeting	Motion by Trustee Adams to proceed to In-Camera at 2:01 p.m. M/C
22098	Out of In-Camera	Motion by Trustee O'Hara to move out of In-Camera at 3:07 p.m. M/C Motion by Vice Chair Mywaart to recess at 3:08 p.m. M/C
22099	Regular Meeting	Board Chair J. Thompson called the Regular Meeting to order at 3:16 p.m.
22100	Additions to Agenda	Item #28 was moved to Items 9.2 and 9.3 Board Policy Handbook, Policy 7 Trustee Compensation Amendment.
22101	Approval of Agenda	Motion by Trustee Drover to approve the agenda as amended at 3:18 p.m. M/C
22102	Declaration of Conflict	Board Chair J. Thompson reminded Trustees of their responsibility to make a declaration should any agenda item pose a conflict.
22103	Meeting Minutes	Motion by Vice Chair Mywaart that the Board of Trustees approve the In-Camera & Regular Board Meeting Minutes of February 22, 2017. M/C Motion by Trustee O'Hara to approve the Committee of the Whole Meeting Minutes of March 6, 2017. M/C
22104	Business Arising from Previous Meetings	Retention Rates for ECDP: Assistant Superintendent S. Noble presented statistics for retention rates for ECDP. These figures represent the September 30th count. This data provides a good benchmark for the District. The Inclusive Education Department will

		continue to track ECDP retention rates.
22105	Public School Boards' Association/Public School Board Council Update	<p>Board Chair J. Thompson and fellow Trustees reviewed the letter from Northern Gateway Public Schools. Trustee O'Hara provided background on the letter.</p> <p>Northern Gateway Public Schools is seeking FMPSD Board support and agreement to sponsor the policy position at the Zone 2/3 Meeting. The policy position is related to "Language of Identity for ASBA".</p> <p>Following a lengthy discussion Vice Chair L. Mywaart agreed to review the PSBAA Work Plan as it is believed that Work Plan addresses the policy position and the Work Plan was approved by the membership.</p> <p>Trustee T. O'Hara will gather additional information and present at the April Committee of the Whole Meeting.</p>
22106	Alberta School Boards Association Update	<p>Board Chair J. Thompson attended the Zone 2/3 Meeting and provided an update. The focus of the meeting surrounded FNMI Language and Culture and included a smudging ceremony and presentations from Friendship Centres from across Canada.</p> <p>M. Martin, the new President of ASBA also provided an update on ASBA Leadership.</p> <p>Vice Chair L. Mywaart shared the meeting notes electronically with fellow Trustees.</p>
22107	Recommendation to Approve the Board Chair Expenses	<p>The Board believes every Trustee must be compensated for the time spent and expenses incurred in the performance of their Trusteeship.</p> <p>Point of Order: Vice Chair Mywaart asked if the Board Chair has to step out of role of the Chair for this agenda item. Associate Superintendent A. Kallal commented this is a standing monthly item and should not pose any public concerns.</p> <p>Motion by Vice Chair Mywaart that the Board of Trustees approve the Board Chairs expenses as prepared and submitted for February 2017. M/C</p> <p>Further discussion resulted in direction being given to Associate Superintendent A. Kallal to research what other smaller boards are doing with regards to what their practice is for approving Board Chair expenses.</p>
22108	Board Policy Handbook, Policy 7 - Amended: Trustee Compensation	<p>Associate Superintendent A. Kallal brought forward this amendment, explaining a few sentences were not carried over from the previous version when the Board Policy Handbook was reviewed by L. Sloan.</p> <p>Motion by Trustee Adams that the Board of Trustees approve the amendments to the Board Policy Handbook: Trustee Compensation, Policy 7 (pages 33 and 35), effective September 21, 2016.</p> <p>Further discussions resulted in friendly amendment to Policy 7, below:</p> <ul style="list-style-type: none"> Trustees who are assigned meetings by the Board that regularly take them out of the community; over and above meetings all Trustees are invited to, will be compensated an additional \$60 dollars per day of meeting. <p>M/C</p>
22109	Review and Approve District Calendar for 2017 - 2018	<p>Chief Deputy Superintendent P. Meagher joined the meeting at 4:00 p.m. via teleconference to provide an overview of the proposed draft 2017 - 2018 District Calendar.</p> <p>Motion by Trustee Drover that the Board of Trustees approve the District Calendar for 2017 - 2018 School Year.</p> <p>Superintendent D. Nicholls thanked Deputy Chief Superintendent P. Meagher for his work and collaboration with the Catholic School Board to finalize the 2017 - 2018 District Calendar.</p> <p>Superintendent D. Nicholls stated that he is continuing to work with the Winter Games Committee to ensure a smooth setup and removal process for athlete accommodations.</p>

		<p>Schools are not in session during this event. This is a big event for the community and we will endeavor to assist where we can.</p> <p>Motion Carried Unanimously.</p>
22110	Review Thrice Annual Financial	Associate Superintendent A. Kallal presented on the internal interim February Financial Results.
22111	Trustee Engagement	Board Chair J. Thompson provided a summary of community engagements and provincial association meetings that were attended for the period of February/March 2017.
22112	Reports	<p>Superintendent D. Nicholls updated Trustees and Senior Administration on the current activities held throughout the District. Congratulations to Nancy Ball on being elected as ATA District Representative. Senior Administration continues to review the feedback received from the Staff Follow Up Meetings to see where additional support can be implemented. Further staff follow up meetings are being coordinated to obtain additional feedback from CUPE Members.</p> <p>Superintendent D. Nicholls updated Trustees and Senior Administration on the current scope of the Human Resources and Administration Department. Chief Deputy Superintendent P. Meagher was recognized for the amount of work involved with completing Teacher Evaluations. The lack of TOCs and TASs continue to be a challenge for the District.</p> <p>Associate Superintendent A. Kallal updated Trustees and Senior Administration on the current scope of the Business & Finance Department.</p> <p>Associate Superintendent B. Sautner updated Trustees and Senior Administration on the current scope of the Education Department.</p> <p>Assistant Superintendent S. Noble updated Trustees and Senior Administration on the current scope of the Inclusive Education/Mental Health Department.</p>
22113	Correspondence	<p>Letter from Roycan to Board Chair: Board Chair J. Thompson and Trustees reviewed the correspondence from Roycan. If necessary, a response will be crafted.</p> <p>Letter from Alberta Education Re: AERR: Board Chair J. Thompson and Trustees reviewed the correspondence. Board Chair J. Thompson and Trustees thanked the Senior Leadership team for their work in completing the Annual Education Results Report (AERR). Superintendent D. Nicholls thanked Associate Superintendent B. Sautner for taking the lead on the preparing the AERR again this year.</p>
22114	Beacon Hill Public School 2017 - 2018 Update	<p>A conflict of interest was noted. Trustee O'Hara stepped out of the meeting at 5:01 p.m.</p> <p>Superintendent D. Nicholls shared recent photos of the Beacon Hill community and commented that the Beacon Hill School community and School Council strongly supports returning to Beacon Hill Public School. Two surveys were circulated to obtain projected enrolment figures. The majority of the restoration work is completed and staff can be granted access to the site. There is some work that needs to be completed in the Library and this will be completed by September. The decision to relocate Beacon Hill Public School in June 2016 was based on what was happening in the Beacon Hill community at that time.</p> <p>The Beacon Hill community is rebuilding and the Beacon Hill Public School is part of that community. Superintendent D. Nicholls recommended that the Board of Trustees approve the motion so that staff and students can return.</p> <p>Motion by Trustee Drover that the Board of Trustees approve a motion to reopen Beacon Hill Public School at the original location of Beacon Hill Public School effective September 5, 2017.</p> <p>A discussion followed and covered transportation, mental health services and support, and staffing.</p>

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22115	Review Board Evening Agenda	Trustees and Senior Administration reviewed the evening agenda.
22116	Recess	Motion by Trustee O'Hara to recess at 5:38 p.m.
22117	Reconvene Board Regular Meeting	Board Chair J. Thompson reconvened the Regular Board Meeting at 6:30 p.m.
22118	National Anthem	Board Chair J. Thompson welcomed guests and invited everyone to stand for the National Anthem.
22119	Question Period	<p>There were no questions submitted for Question Period.</p> <p>Board Chair J. Thompson summarized the outcome of a question brought forward at the February Regular Board Meeting. Earlier today, the Board of Trustees approved a motion to open Beacon Hill Public School in September 2017 at its original location.</p>
22120	Community Recognition	<p>Royal Canadian Legion Branch No. 165 representatives Pat Duggan and Bill Rockwell presented the Trustees with a donation to sponsor the Spotlight on Students t-shirts.</p> <p>This is the second donation to the District. Earlier this year, the Royal Canadian Legion No. 165 made a generous donation to sponsor the Learning Bridge.</p> <p>The Board of Trustees and Senior Leadership Team thanked the Royal Canadian Legion Branch No. 165 for continuing to support the District and for their very generous donation.</p>
22121	Spotlight on Students	<p>Westview Public School: Westview Public School Students presented on the Leader In Me program and the various groups in their school, ranging from greeters, lighthouse team, to technology and playground patrol. Students were also excited to showcase their new logo and banner designed with assistance from Katie Elser, Education Department.</p> <p>Trustees and the Senior Leadership Team thanked students for their presentation commenting their new logo, banners and new slogan were impressive. Staff and parents were also thanked for supporting students.</p> <p>Fort McMurray Islamic School: Students from the Fort McMurray Islamic School presented on the the Apple Seed Club and the ongoing healthy initiatives. With the support of Alberta Milk, students hosted healthy smoothie sales and raised almost \$400 for their healthy breakfast program. A video was also viewed showing students on the Winter Walk Day, and enjoying hopscotch pads during indoor recess on cold days.</p> <p>Trustees and the Senior Leadership Team thanked the student for an excellent</p>

		presentation. Staff and parents were also thanked for supporting students.
22122	District Showcase	<p>Bayan Assaf, Fort McMurray Islamic School: Trustees and the Senior Leadership Team recognized and congratulated Bayan Assaf, a grade five student from Fort McMurray Islamic School who placed second among 10,000 entries in Genworth Canada's essay contest supporting Habitat for Humanity. As one of the 10 second place winners of the contest, Bayan awarded \$5,000 to Habitat Wood Buffalo helping families in need of housing. Bayan also read her winning poem.</p> <p>Bailey Haas, Fort McMurray Composite High School: Trustees and the Senior Leadership Team recognized and congratulated Bailey Haas, a grade 12 student from Fort McMurray Composite High School for winning the SADD (Students Against Drunk Driving) Liquor Bag Design contest in the grades 10-12 category. Bailey's piece was selected from more than 300 entries province-wide.</p>
22123	Recess	The Regular Board Meeting recessed at 7:11 p.m. and reconvened at 7:20 p.m.
22124	Municipal Election 2017	<p>Associate Superintendent A. Kallal provided information on a joint election process with the Municipality. Joint Elections allow the electorate to vote for both Municipal and School District candidates at the same time. This reduces the amount of time it takes the electorate to vote and increases the likelihood that they will vote.</p> <p>Motion by Trustee Drover that the Board of Trustee authorize the Associate Superintendent Business & Finance to negotiate an agreement with the Regional Municipality of Wood Buffalo to run Joint Elections same as in previous years.</p> <p>M/C</p>
22125	Electoral By-law No. 2017-01	<p>Associate Superintendent A. Kallal presented supporting information for this motion. To support the request for increasing the number of Trustees and given the lack of historical documentation and records, it is recommended to approve the by-law increasing the number of trustees from five to seven and reaffirm the election of Trustees at Large. It is recommended that the Board of Trustees review the attached By-Law for a first and second reading, and by unanimous consent of all trustees present in accordance with section 69(2) of the <i>School Act</i>, a third and final reading this 22nd day of March, 2017.</p> <p>Motion by Trustee Adams that the Board of Trustees review the attached By-Law for a first and second reading, and by unanimous consent of all trustees present in accordance with section 69(2) of the <i>School Act</i>, this 22nd day of March, 2017.</p> <p>Motion Carried Unanimously.</p> <p>Motion by Trustee O'Hara that the Board of Trustees review the attached By-Law for a third and final reading, and by unanimous consent of all trustees present in accordance with section 69(2) of the <i>School Act</i>, this 22nd day of March, 2017.</p> <p>Motion Carried Unanimously.</p>
22126	Business Arising from Presentations & Delegations at Previous Meetings	There was no business arising at this time.
22127	Other Business	No other business was brought forward at this time.
22128	Requests for Information	Request for a summary of operating financial data as it relates to relocating Beacon Hill Public School and a rationale to lobby government for additional funding.
22129	Future Agenda Items	No agenda items identified.
22130	Adjourn	There being no further business the Regular Board Meeting was adjourned at 7:33 p.m. M/C

Board Chair:

A. Thompson

Date: April 19, 2017

Secretary-Treasurer:

[Signature]

Date: April 19, 2017