



**In-Camera and Regular Meeting Minutes of the Fort McMurray Public School District Board of Trustees, held at 231 Hardin Street, Fort McMurray**  
*Doing What's Best for Kids*

Location:	Board Room - 231 Hardin Street
Date:	Wednesday, December 14, 2016
In Attendance:	<p>Jeff Thompson Board Chair (Arrived at 2:48 p.m.)          Linda Mywaart, Vice Chair          Angela Adams, Trustee (Via Teleconference until 5:57 p.m.)          Tim O'Hara, Trustee          Doug Nicholls, Superintendent          Phil Meagher, Deputy Superintendent - Human Resources &amp; Administration          Allan Kallal, Associate Superintendent - Business &amp; Finance          Brenda Sautner, Associate Superintendent - Education &amp; Administration          Shannon Noble, Assistant Superintendent - Inclusive Education          Teena Francis, Recording Secretary</p>
Regrets:	Stephen Drover, Trustee
Gallery Attendance:	43

	Item	Discussion
21992	Call to Order	Vice Chair L. Mywaart called the meeting to order at 2:00 p.m., commenting Board Chair J. Thompson will be delayed.
21993	Additions to In-Camera Agenda	There were no additions noted.
21994	Approval of Agenda	Motion by Trustee O'Hara to approve the In-Camera Agenda as circulated at 2:01 p.m. M/C
21995	In-Camera Meeting	Motion by Trustee Adams to proceed to the In-Camera Meeting at 2:01 p.m. M/C
21996	Out of In-Camera	Motion by Trustee O'Hara to move out of the In-Camera Meeting at 3:02 p.m. M/C Recessed at 3:02 p.m.
21997	Regular Meeting	Board Chair J. Thompson called the Regular Meeting to order at 3:04 p.m.
21998	Additions to Agenda	Addition under Item 9 ASBA - FNMI Joint Committee to Action.
21999	Approval of Agenda	Motion by Trustee O'Hara to approve the agenda with amendment at 3:07 p.m. M/C
22000	Declaration of Conflict	Board Chair J. Thompson reminded Trustees of their responsibility to make a declaration should any agenda item pose a conflict.
22001	Meeting Minutes:	<p>Motion by Vice Chair Mywaart that the Board of Trustees approve the In-Camera &amp; Regular Board Meeting Minutes of November 30, 2016 . M/C</p> <p>Trustee O'Hara left the meeting at 3:08 p.m.</p>
22002	FMPSD Financial Statements, August 31, 2016	Associate Superintendent A. Kallal introduced Denean Voutour and Kevin George of MNP, who are presenting the Audit Findings. Associate Superintendent A. Kallal provided a detailed overview of the Financial Statements, August 31, 2016.

		<p>Motion by Trustee Adams that the Board of Trustees accept the Financial Statements, Schedules and Notes for the year end August 31, 2016 as amended.</p> <p>Board Chair J. Thompson thanked Associate Superintendent A. Kallal and his staff for their hard work in getting the financial statements prepared during this difficult year.</p> <p>M/C</p> <p>D. Voutour and K. George from MNP presented the Auditor's Report and Findings. Auditors Report and Findings. Updates included:</p> <ul style="list-style-type: none"> <li>• FMPSD Draft Audit Findings</li> <li>• Draft Independence</li> <li>• Draft Management Representation</li> </ul> <p>Motion by Vice Chair Mywaart that the Board of Trustees accept the Auditor's Report and Findings as presented.</p> <p>M/C</p> <p>Trustee O'Hara returned to the meeting at 4:20 p.m.</p>
22003	Business Arising from the Minutes	<p><b>Educare Lease Recommendation:</b> Associate Superintendent A. Kallal presented the Educare Lease recommendation for Board review and approval.</p> <p>Motion by Vice Chair Mywaart that the Board of Trustees direct staff to give notice to Educare as per the lease, to end the lease on July 15, 2018 and to offer Educare the opportunity to rent space from other schools with capacity.</p> <p>Options for other space included Dave McNeilly Public School or Dr. K.A. Clark Elementary School.</p> <p>M/C</p> <p>The Board of Trustees agreed that offering Educare rental options in another of our facilities is a positive step in maintaining a good relationship with Educare. Thickwood Heights will require the space for growth.</p> <p><b>Trustee Development:</b> Board Chair J. Thompson recommended reviewing the number of Trustees attending Fall General Meetings. As a Board this would also help reduce costs. A conversation will be held at the Board January Planning Session.</p> <p><b>Report on Students New to the District:</b> Associate Superintendent A. Kallal provided an overview of the overall growth within the District. The retention rate on ECDP students is unclear. Figures can be provided in January on the attrition rate for our ECDP students.</p>
22003	Public School Boards' Association / Public School Boards' Council	<p>Trustee O'Hara shared information gathered at the meeting with fellow Trustees and Senior Administration. The Carbon Levy was discussed. Board Chair J. Thompson suggested a common template be developed so that all jurisdictions can capture costs associated with the carbon levy tax. Vice Chair Mywaart will be bring this request forward at the next Zone 2/3 Meeting.</p> <p>Trustee O'Hara will be attending the February 9/10, 2017 PSBA Meeting.</p>
22005	Alberta School Boards Association	<p>A letter was received from Buffalo Trail Public School inviting the Board to participate in a Rural Caucus. Board Chair J. Thompson declined this invitation.</p> <p>Carbon Levy Tax: Vice Chair Mywaart will be bring the request for a common template to capture carbon levy tax forward at the next Zone 2/3 Meeting.</p> <p><b>FNMI Joint Committee to Action:</b> A request for information was shared by Vice Chair L. Mywaart. Additional information will be shared with fellow Trustees and Senior Administration for their feedback.</p>

22006	Learning & Technology Framework	Director of Information Technology & Communications, A. Syed presented on the Learning & Technology Framework. The overview included how the Learning & Technology Framework applies to the District and where the District lies in relations to the Framework. Board Chair J. Thompson thanked A. Syed for the informative presentation, commenting the Board appreciates that the District is platform neutral allowing us the flexibility to build without restrictions. The District is well situated for the future with this Framework. The Board of Trustees also acknowledged they will need to lobby for continued funding and training from the Technology Branch of Alberta Education.
22007	Donation/Cards Received Post Evacuation	The Board of Trustees and Senior Administration reviewed an electronic flip book containing cards and letters received during and post evacuation.
22008	Review Board Evening Agenda	Trustees and Senior Administration reviewed the evening agenda.
22009	Recess	Motion by Trustee Adams to recess the Regular Board Meeting at 5:56 p.m.
22010	Reconvene Board Regular Meeting	Board Chair J. Thompson reconvened the Regular Board Meeting at 6:31 p.m.
22011	National Anthem	Board Chair J. Thompson welcomed guests and invited everyone to stand for the National Anthem.
22012	Question Period	No questions were submitted for Question Period.
22013	Spotlight on Education	<p><b>Timberlea Public School - Junior Tech Club:</b> Mr. W. Najmeddine, Principal of Timberlea Public School introduced students and staff involved in the Junior Tech Club. Students in Grades 2 and 3 presented on technology and coding. Their passion was evident.</p> <p>Board Chair J. Thompson, fellow Trustees and Senior Administration thanked the young students for their presentation and for sharing their activities in the Junior Tech Club.</p> <p><b>Greely Road Public School - Full Day Kindergarten:</b> Mr. B. Mullally, Principal of Greely Road Public School introduced students and staff who presented on the Full Day Kindergarten Program. There are currently 24 students in the program and it is growing. Students benefit from instructional practice at an early age and students are making tremendous gains.</p> <p>Board Chair J. Thompson, fellow Trustees and Senior Administration thanked the students for their video presentation and staff for their support and dedication to the students.</p>
22014	District Showcase	<p><b>Innovative Leadership Award:</b> The Board of Trustees and Senior Administration recognized A. Syed, Director of Information Technology and Communications. A. Syed is very committed to the District and leads a highly effective team. A. Syed is the driving force of many exciting changes in technology for students and staff. Trustees and Senior Administration thanked A. Syed for all his work, his integrity, and leadership that he has provided the District.</p> <p><b>Keyano College / Fort McMurray Composite High School Broadcasting Program:</b> Superintendent D. Nicholls introduced K. Bergen, Principal of Fort McMurray Composite High School and Teacher Mark Wilson and invited M. Wilson to update the Trustees on the successes of the Broadcasting Program. The program, operating in partnership with Keyano College has won National Awards and most recently was one of four finalists for the 2016 ASBA Premier's Award for School Board Excellence and Innovation. Board Chair J. Thompson, fellow Trustees and Senior Administration thanked M. Wilson for his dedication and commitment to our students.</p>
22015	Recess	The Regular Board Meeting recessed at 7:34 p.m and reconvened at 7:40 p.m.
22016	Community Partners	<b>Keyano College - Math Fair Coordinator (Matthew Morin):</b> Associate Superintendent B. Sautner introduced Matthew Morin, Instructor - Keyano College. For the past few years M. Morin has organized the annual Math Fair at Keyano College. Students engage in highly skilled mathematical activities. The Board of Trustees presented M. Morin with a

		Certificate of Appreciation for his commitment to the students, and for making math fun.
22017	Trustee Items/Engagement	Board Chair J. Thompson provided a summary of community engagements and provincial association meetings that were attended for the period of December 2016.
22018	Reports	<p>Superintendent D. Nicholls updated Trustees and Senior Administration on the current activities held throughout the District. An update on the health issues at École Dickinsfield Elementary School was provided. Board Chair and Trustees thanked the Superintendent and staff for the work done on getting this information circulated in a timely manner so that students were safe and staff were taken care of.</p> <p>Deputy Superintendent P. Meagher updated Trustees and Senior Administration on the current scope of the Human Resources and Administration Department.</p> <p>Associate Superintendent A. Kallal updated Trustees and Senior Administration on the current scope of the Business &amp; Finance Department.</p> <p>Associate Superintendent B. Sautner updated Trustees and Senior Administration on the current scope of the Education &amp; Administration Department. Board Chair J. Thompson thanked the Superintendent, Associate Superintendent B. Sautner and staff for the work on completing the Annual Education Results Report.</p> <p>Assistant Superintendent S. Noble updated Trustees and Senior Administration on the current scope of the Inclusive Education/Mental Health Department. A summary of mental health programs will be provided at the January Board Meeting.</p>
22019	Correspondence	<p>Board Chair J. Thompson presented correspondence received:</p> <p><b>Letter from CUPE President, L. Tollman:</b> Board Chair J. Thompson thanked CUPE President L. Tollman and CUPE Members for the kind words.</p> <p><b>Donation Letter from E. Cameron, Grade 4 Student (Grande Prairie):</b> Board Chair J. Thompson thanked E. Cameron, a Grade 4 Student from Grande Prairie for thinking of FMPSD. He commended her for her hard work and generosity towards the District.</p>
22020	Business Arising from Presentations & Delegations at Previous Meetings	There was no business arising to bring forward at this time.
22021	Other Business	No other business was brought forward at this time.
22022	Requests for Information	No requests were brought forward at this time.
22023	Future Agenda Items	No agenda items identified.
22024	Adjourn	<p>There being no further business, motion by Trustee O'Hara to adjourn the Regular Board Meeting at 8:33 p.m. M/C</p> <p>Motion by Vice Chair Mywaart to resume the In-Camera Meeting at 8:33 p.m. Motion by Trustee O'Hara to conclude the In-Camera Meeting at 8:54 p.m. M/C</p>

Board Chair:  \_\_\_\_\_

Secretary-Treasurer:  \_\_\_\_\_

Date: January 25, 2017

Date: January 25, 2017