



In-Camera and Regular Meeting Minutes of the Fort McMurray Public School District Board of Trustees, held at 231 Hardin Street, Fort McMurray
Doing What's Best for Kids

Location:	Board Room - 231 Hardin Street
Date:	Wednesday, May 17, 2017
In Attendance:	Jeff Thompson Board Chair Linda Mywaart, Vice Chair Angela Adams, Trustee Tim O'Hara, Trustee Doug Nicholls, Superintendent Phil Meagher, Chief Deputy Superintendent - Human Resources & Administration Allan Kallal, Associate Superintendent - Business & Finance Shannon Noble, Assistant Superintendent - Inclusive Education Teena Francis, Recording Secretary
Regrets:	Stephen Drover, Trustee
Gallery Attendance:	80


	Item	Discussion
22162	Call to Order	Board Chair J. Thompson called the meeting to order at 2:06 p.m.
22163	Additions to In-Camera Agenda	There were no items added to the agenda.
22164	Approval of Agenda	Motion by Trustee Adams to approve the In-Camera Agenda at 2:07 p.m. M/C
22165	In-Camera Meeting	Motion by Trustee O'Hara to proceed to In-Camera at 2:07 p.m. M/C
22166	Out of In-Camera	Motion by Trustee Adams to move out of In-Camera at 3:01 p.m. M/C Recess at 3:02 p.m.
22167	Regular Meeting	Board Chair J. Thompson called the Regular Board Meeting to order at 3:07 p.m.
22168	Additions to Agenda	No additions noted.
22169	Approval of Agenda	Motion by Vice Chair Mywaart to approve the agenda as presented at 3:07 p.m. M/C
22170	Declaration of Conflict	Board Chair J. Thompson reminded Trustees of their responsibility to make a declaration should any agenda item pose a conflict.
22171	Meeting Minutes	Motion by Vice Chair Mywaart that the Board of Trustees approve the Regular Board Meeting Minutes of April 19, 2017. M/C Motion by Vice Chair Mywaart that the Board of Trustees approve the Committee of the Whole Meeting Minutes of May 8, 2017. M/C
22172	Business Arising from Previous Meetings	Sod Turning Ceremony at École McTavish Junior High School: Trustees and Senior Administration viewed the proposed program for the Sod Turning Ceremony at École McTavish Junior High School. Trustee Adams will bring greetings on behalf of the Board.

22173	Public School Boards' Association/Public School Board Council Update	Trustee O'Hara shared the meeting notes with fellow Trustees. Highlights of the meeting were previously shared electronically.
22174	Alberta School Boards Association Update	Vice Chair Mywaart provided a brief summary on the meeting. Highlights of the meeting were previously shared electronically. Trustees agreed to complete the ASBA Long Service Awards Nomination forms and submit before the deadline of September 30th.
22175	Superintendent's Evaluation	Board Chair J. Thompson shared the Superintendent's Evaluation Survey has been circulated. Board Chair J. Thompson served notice that a Special Board Meeting will be held following the Committee of the Whole Meeting, Monday, June 12, 2017. The Superintendent's Evaluation will be reviewed at the Special Board Meeting.
22176	Board Evaluation	<p>Board Chair J. Thompson and Trustees discussed the format for the annual evaluation of the Board.</p> <p>Motion by Vice Chair Mywaart that the Board of Trustees agree to conduct an internal evaluation of the Board using a survey tool to solicit feedback from stakeholders within the District.</p> <p>Superintendent D. Nicholls will compose questions for the survey and share with Trustees for review. The survey will be circulated to stakeholders for input.</p> <p>M/C</p>
22177	Preliminary Budget	<p>Conflict of interest was noted for Trustee O'Hara. Trustee O'Hara removed himself from the meeting at 3:41 p.m.</p> <p>Associate Superintendent A. Kallal provided an overview of the preliminary budget previously shared with Trustees.</p> <p>Senior Administration continues to work with departments and schools to reduce the draw on reserves. In addition, Senior Administration continues to lobby and work with Alberta Education on additional funding, especially for Transportation and Plant Operations and Maintenance.</p> <p>Discussions followed surrounding the tentative deal reached between the Province and Alberta Teachers Association and if ratified, the impact on the District. Trustee Adams requested additional information on the costs associated with extra hours for teachers identified in the Collective Agreement. Vice Chair Mywaart requested information on class size comparables.</p> <p>Vice Chair Mywaart also requested a letter be sent to the Minister outlining the challenges facing the District. It was also recommended that the letter be copied to parents.</p> <p>Motion by Trustee Adams that the Board of Trustees approved the Preliminary 2017-2018 Budget as presented.</p> <p>Trustees thanked Associate Superintendent A. Kallal and his team for preparing the preliminary budget. It will also be important to share the challenges for this school year with parents to provide them with an understanding of the impacts of Bill 1.</p> <p>M/C</p> <p>Trustee O'Hara returned to the meeting at 4:44 p.m.</p> <p>Associate Superintendent A. Kallal left the meeting at 4:44 p.m. and returned at 4:50 pm.</p>
22178	Board Policy Handbook: Policy 8 Board Committees	Associate Superintendent A. Kallal provided an overview of the proposed amendments to Policy 8, Board Committees. Senior Administration has reviewed the Audit Committee Terms of Reference in Policy 8. Amendments are proposed that match the current practices of the Board.

		<p>Motion by Vice Chair Mywaart that the Board of Trustees approve the amendments to Policy 8 Board Committees of the Board Policy Handbook.</p> <p>M/C</p>
22179	Notification to Parents: Critical Incident School Process	<p>Board Chair J. Thompson provided clarification on this agenda item. Superintendent D. Nicholls shared that the Technology Department has been provided with information on this notification delivery system and is working on implementing throughout the District. Each school will have knowledge of which parents are not connected electronically and will use their preferred method of communication in case of a critical incident.</p>
22180	Draft Board of Trustees Meeting Schedule 2017 - 2018	<p>Board Chair J. Thompson and fellow Trustees reviewed the Draft Board of Trustees Meeting Schedule.</p> <p>A motion will be presented at the June Board Meeting for acceptance.</p>
22181	Trustee Engagement	<p>Board Chair J. Thompson provided a summary of community engagements and provincial association meetings that were attended for the period of April/May 2017.</p>
22182	Reports	<p>Superintendent D. Nicholls updated Trustees and Senior Administration on the current activities held throughout the District.</p> <p>Deputy Superintendent P. Meagher updated Trustees and Senior Administration on the current scope of the Human Resources and Administration Department.</p> <p>Associate Superintendent A. Kallal updated Trustees and Senior Administration on the current scope of the Business & Finance Department.</p> <p>Assistant Superintendent S. Noble updated Trustees and Senior Administration on the current scope of the Inclusive Education/Mental Health Department.</p>
22183	Correspondence	<p>Inside Education: Generate 2017 Youth Energy and Climate Leadership Summit: Board Chair J. Thompson and fellow Trustees viewed this correspondence. Board Chair J. Thompson shared this event was held in March and Westwood Community High School students participated in the Summit.</p> <p>Ministerial Order: Approving Increase to Seven Trustees: Board Chair J. Thompson and fellow Trustees reviewed the Ministerial Order approving the increase to seven Trustees.</p>
22184	Review Board Evening Agenda	<p>Trustees and Senior Administration reviewed the evening agenda.</p>
22185	Recess	<p>Motion by Trustee O'Hara to recess at 5:47 p.m.</p>
22186	Reconvene Board Regular Meeting	<p>Board Chair J. Thompson reconvened the Regular Board Meeting at 6:33 p.m.</p>
22187	National Anthem	<p>Board Chair J. Thompson welcomed guests and invited everyone to stand for the National Anthem.</p>
22188	Question Period	<p>There were no questions submitted for Question Period.</p>
22189	Appreciation and Recognition of Tzu Chi Foundation Canada	<p>Board Chair J. Thompson introduced Mr. G. Ho, CEO of the Tzu Chi Foundation Canada. Joining Mr. Ho was S. Tseng, Director of Education and L. Chen, Secretary. Superintendent D. Nicholls shared the Tzu Chi Foundation is based in Vancouver and has donated over \$370,00 to the District. The donation will go towards funding the "Leader In Me" program in seven of our schools.</p> <p>Mr. Ho shared the history of the Tzu Chi Foundation which included its involvement with charitable and humanitarian services across the globe.</p> <p>Board Chair J. Thompson, Trustees and Senior Administration thanked Mr. Ho and his</p>

		team for their support and very generous donation.
22190	District Recognition	TAFI Award: Deputy Superintendent P. Meagher presented the award to Ashley Brockway, Music, Language Arts, and Social Studies Teacher at École McTavish Junior High School.
22191	District Showcase	Regional Aboriginal Recognition Awards: Deputy Superintendent P. Meagher introduced the District winners and school nominees for the Regional Aboriginal Recognition Awards (RARA). In recognition of their nomination, Board Chair presented each student with a certificate. Inventor and Innovator Awards: Deputy Superintendent P Meagher introduced the Inventor and Innovator Award Recipients. In recognition of their achievement, Trustees presented a token of appreciation to each student..
22192	Student Spotlight	Thickwood Heights Public School: Students performed a song from their recent school musical Madagascar. Board of Trustees and Senior Administration thanked students for their wonderful performance. Frank Spragins High School: Students presented information on a new program at Frank Spragins High School. The O'Baby Program is hosted in partnership with Alberta Health Services to educate teens about pregnancy and parenting. Board of Trustees and Senior Administration thanked students for their presentation. Alberta Health Services was also thanked for partnering with Frank Spragins High School to bring this important program to the students.
22193	Recess	The Regular Board Meeting recessed at 7:32 pm. Motion by Trustee O'Hara that the Board of Trustees resume the in-camera session at 7:39 p.m. M/C Motion by Trustee O'Hara to conclude the In-Camera session at 8:07 p.m. M/C
22194	Business Arising from Presentations & Delegations at Previous Meetings	There was no business arising at this time.
22195	Other Business	No other business was brought forward at this time.
22196	Requests for Information	1. Advertising for Trusteeship, Vice Chair Mywaart 2. ATA Collective Agreement: Summary of impact on the District i.e. hours/supervision, Trustee Adams
22197	Future Agenda Items	No agenda items identified.
22198	Adjourn	There being no further business, motion by Trustee Adams that the Regular Board Meeting be adjourned at 8:13 p.m. M/C

Board Chair:



Date: June 21, 2017

Secretary-Treasurer:



Date: June 21, 2017