



In-Camera and Regular Meeting Minutes of the Fort McMurray Public School District Board of Trustees, held at 231 Hardin Street, Fort McMurray
Doing What's Best for Kids

Location:	Board Room - 231 Hardin Street
Date:	Wednesday, September 20, 2017
In Attendance:	Jeff Thompson Board Chair Linda Mywaart, Vice Chair Angela Adams, Trustee Stephen Drover, Trustee Doug Nicholls, Superintendent Phil Meagher, Chief Deputy Superintendent - Human Resources & Administration Allan Kallal, Associate Superintendent - Business & Finance Shannon Noble, Assistant Superintendent - Inclusive Education Teena Francis, Recording Secretary
Regrets:	Tim O'Hara, Trustee
Gallery Attendance:	50

	Item	Discussion
22236	Call to Order	Board Chair J. Thompson called the meeting to order at 2:03 p.m.
22237	Additions to In-Camera Agenda	There were no items added to the agenda.
22238	Approval of Agenda	Motion by Trustee Drover to approve the In-Camera Agenda at 2:03 p.m. M/C
22239	In-Camera Meeting	Motion by Vice Chair Mywaart to proceed to In-Camera at 2:04 p.m. M/C
22240	Out of In-Camera	Motion by Trustee Adams to conclude In-Camera at 2:41 p.m. M/C Motion by Trustee Drover to recess at 2:41 p.m. M/C
22241	Regular Meeting	Board Chair J. Thompson called the Regular Board Meeting to order at 3:00 p.m.
22242	Additions to Agenda	No additions noted.
22243	Approval of Agenda	Motion by Trustee Adams to approve the agenda as presented at 3:00 p.m. M/C
22244	Declaration of Conflict	Board Chair J. Thompson reminded Trustees of their responsibility to make a declaration should any agenda item pose a conflict.
22245	Meeting Minutes	Motion by Vice Chair Mywaart that the Board of Trustees approve the Regular Board Meeting Minutes of June 21, 2017. M/C Motion by Trustee Drover that the Board of Trustees approve the Committee of the Whole Meeting Minutes of September 11, 2017. M/C
22246	Business Arising from Previous Meetings	No business arising was noted.

22247	Public School Boards' Association/Public School Board Council Update	<p>Vice Chair Mywaart provided an update on behalf of Trustee O'Hara commented that Trustee O'Hara shared an electronic briefing with Trustees and Senior Administration earlier.</p> <p>Vice Chair Mywaart shared highlights of the PSBA Meeting and her experience with taking a school bus tour on a rural route. Information was also shared on the Trades Exposure Centre and programs offered.</p> <p>The PSBA Fall General Meeting package has been circulated. An item for discussion and decision making will be the Associate Memberships.</p>
22248	Alberta School Boards Association Update	<p>Vice Chair Mywaart briefed Trustees and Senior Administration on the Zone 2/3 Meeting. The Zone 2/3 Bylaws are being reviewed. The next Zone 2/3 Meeting is scheduled for September 29, 2017, an item that will be discussed is the process on how to bring policy changes forward.</p> <p>Vice Chair Mywaart also shared information electronically with Trustees and Senior Administration encouraging feedback and comments.</p> <p>ASBA Awards: 2017 Premier's Award for School Board Innovation and Excellence</p> <p>Superintendent D. Nicholls provided a summary of the Technology and Trades Academies nomination for the ASBA 2017 Premier's Award for School Board Innovation and Excellence. In June, A. Syed, Director of IT and Digital Communications was awarded the Innovative Leadership Award and recognized for the work that was done and for the success of the program.</p> <p>Motion by Trustee Drover to accept and submit the nomination of the Technology and Trades Academies for the ASBA 2017 Premier's Award for School Board Innovation and Excellence.</p> <p>M/C</p>
22249	AP 260 Field Trips and Excursions	<p>Fort McMurray Composite High School (Spain and Portugal): Superintendent D. Nicholls provided a summary of this field trip request. Approximately twenty-four Grade 9 - 12 students from Fort McMurray Composite High School request approval to travel to Spain and Portugal to acquire further skills and knowledge which will further enhance those outcomes current English Language Arts, Social Studies, Physical Education, Mathematics, Culinary Arts and Art Classes.</p> <p>Superintendent D. Nicholls commented that since this field trip was approved in-principle there have been changes globally and recommended the Board of Trustees grant final approval noting the field trip could be cancelled due to security or safety reasons.</p> <p>Motion by Trustee Drover that the Board of Trustees give final approval for Fort McMurray Composite High School Student travel to Spain & Portugal, March 24 - April 6, 2018.</p> <p>Vice Chair Mywaart brought forward questions for clarification regarding the male/female chaperones. Superintendent D. Nicholls provided an explanation, further commenting that if there is a concern from the Board, the District can make this request to have both a male and female chaperone that is aligned to the ratio of students traveling.</p> <p>Board Chair J. Thompson also requested the Superintendent share with Administrators further concerns about protocol. Regarding supervision Superintendent D. Nicholls was asked to update Trustees on this topic at the October Board Meeting.</p> <p>M/C</p> <p>Westwood Community High School (NORCAN/Norway/Iceland): Approximately six Grade 10 - 12 students from Westwood Community High School, along with chaperones request approval to travel to Norway with a possible layover in Iceland. NORCAN is a joint venture between schools in Ontario, Alberta and Norway. In</p>

		<p>collaboration with each respective counterpart, the goal is to bring together students and teachers alike, in order to expand mathematical knowledge across a wide spectrum of diverse teaching/learning methods.</p> <p>Motion by Vice Chair Mywaart that the Board of Trustees give final approval for Westwood Community High School Student travel to Norway/Iceland, April 20 - 29, 2018.</p> <p>Vice Chair Mywaart requested the detailed itinerary that was not provided.</p> <p>M/C</p> <p>Trustee Adams recommended a discussion be held at the Networks Committee Meeting following the Municipal Elections to obtain feedback from parents on student travel.</p>
22250	Quarterly Financial Review	Addressed during the Associate Superintendent, Business & Finance Report.
22251	Capital Plan Update	<p>Associate Superintendent, A. Kallal provided a Capital Plan Update. Enrolment is trending upwards and space remains sufficient this year. Amendment to the Capital Plan included a request to the Minister for approval to move four portables from Dave McNeilly Public School to Walter & Gladys Hill Public School. The request to the Minister also includes that Alberta Education funds the move.</p> <p>Motion by Trustee Adams that the Board of Trustees approve the amended Capital Plan to accommodate growth as presented.</p> <p>Moving the boundaries between Timberlea Public School and Walter & Gladys Hill Public School has been reviewed, however it is not feasible at this time.</p> <p>Superintendent D. Nicholls commented Walter & Gladys Hill Public School is close to capacity. Moving the portables would allow for continued growth in the school.</p> <p>Following a discussion on the urban high school plan, which was defeated by RMWB Council, the item will be removed from the Capital Plan.</p> <p>M/C</p>
22252	Enrolment Report	Addressed in the Associate Superintendent, Business & Finance Report.
22253	Staffing Report	Address in the Deputy Superintendent, Human Resources & Administration Report.
22254	Board Evaluation Results / Positive Path Forward Actions & Review	<p>The Board of Trustees shared comments about the Board Evaluation. The process for the Board Evaluation was changed this year. A number of questions were circulated to Administrators and School Council Chair. The comments were collected and shared with Trustees.</p> <p>Motion by Vice Chair Mywaart to approve the 2016 - 2017 Board Evaluation.</p> <p>Trustee Adams suggested having follow up discussions at a further Networks Committee Meeting to a gather additional comments.</p> <p>Board Chair J. Thompson recommended the Positive Path Forward be reviewed with the new Board so they have a good understanding going forward and have something to build on.</p> <p>M/C</p>
22255	Approve Borrowing Resolution for Current Expenditures & Signing Authority	Deferred to October 2017.

22256	Trustee Engagement	Board Chair J. Thompson provided a summary of community engagements and provincial association meetings that were attended for the period of June/September 20, 2017.
22257	Reports	<p>Superintendent D. Nicholls updated Trustees and Senior Administration on the current activities held throughout the District.</p> <p>Deputy Superintendent P. Meagher updated Trustees and Senior Administration on the current scope of the Human Resources and Administration Department.</p> <p>Associate Superintendent A. Kallal updated Trustees and Senior Administration on the current scope of the Business & Finance Department.</p> <ul style="list-style-type: none"> • The District is getting closer to finalizing the wildfire insurance claim. • Enrolment is trending up, we are back to pre-fire enrolment figures. As of this date, enrolment has increased 9%. <p>Assistant Superintendent S. Noble updated Trustees and Senior Administration on the current scope of the Inclusive Education/Mental Health Department.</p>
22258	Correspondence	<p>Letter from Deputy Minister C. Clarke - Notice of Intent to Reappoint the Superintendent:</p> <p>Board Chair J. Thompson, Trustees and Senior Administration congratulated Mr. Nicholls on his reappointment as Superintendent.</p>
22259	Review Board Evening Agenda	Trustees and Senior Administration reviewed the evening agenda.
22260	Recess	Motion by Trustee Drover to recess at 4:52 p.m.
22261	Reconvene Board Regular Meeting	Board Chair J. Thompson reconvened the Regular Board Meeting at 6:31 p.m.
22262	National Anthem	Board Chair J. Thompson welcomed guests and invited everyone to stand for the National Anthem.
22263	Question Period	There were no questions submitted for Question Period.
22264	District Showcase/Spotlight on Students	<p>Recognition/Commendation: Board Chair J. Thompson presented a plaque to Superintendent D. Nicholls on behalf of the Regional Municipality of Wood Buffalo in recognition of his extraordinary bravery and commitment during the first 100 hours of the 2016 Horse River Wildfire. Trustees and Senior Administration shared messages of congratulations.</p> <p>Superintendent D. Nicholls also thanked staff in the District who worked so hard during this difficult time.</p> <p>The Learning Bridge: Assistant Superintendent, Shannon Noble shared a briefing with Trustees and Senior Administration on The Learning Bridge. Thanks to a very generous donation from the Royal Canadian Legion, the Learning Bridge was very successful.</p> <p>Trustees and Senior Administration thanked N. Ball, Principal - Beacon Hill for her efforts in coordinating The Learning Bridge and for preparing the Briefing.</p>
22265	District Recognition	<p>Roger's Media/Country 93.3: John Knox, Program and Promotions Director from Country 93.3/Roger's Media was recognized for the generous donation to the Band Programs at Westwood Community High School, Fort McMurray Composite High School and École McTavish High School. With the donation the Band Programs were able to replace band instruments lost during the wildfire.</p> <p>On behalf of the Board of Trustees and Senior Administration, Board Chair J. Thompson thanked J. Knox, Country 93.3 and Roger's Media for their continued support and generous donation.</p>

Naming of Conference Rooms: In June 2017 there was a preliminary announcement that the District would be formally recognizing two Trustees for their years of service to the District through renaming of Conference Rooms.

The late Mr. Jack Avery was recognized for being the longest serving Trustee (1969 - 1995). Superintendent D. Nicholls shared a message received from Mary Chamberland, daughter of Mr. Avery conveying their thanks for the recognition. Vice Chair L. Mywaart accepted the dedication plaque on behalf of the Avery Family. Conference Room A was renamed the Avery Room in honour of Mr. Avery's service to the District.

Mr. Jeff Thompson, Board Chair was recognized for being the longest serving Board Chair (2004 - 2017). Conference Room B was renamed the Thompson Room in honour of Mr. Thompson's service and commitment to the District. Superintendent D. Nicholls presented Mr. Thompson with a dedication plaque.

Board Chair J. Thompson commented it was an honour to receive this recognition and it has been a privilege to serve as Board Chair.

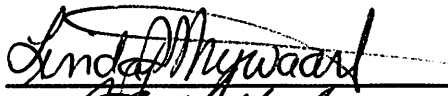
Trustees, Senior Administration and staff thanked Board Chair J. Thompson for his years of service, dedication and commitment to the District.

Recognition of Board Chair and Trustees: Superintendent D. Nicholls commented this is the last Regular Board Meeting for our Trustees and shared some of the major accomplishments of the Board of Trustees during their term.

Trustees also shared their favourite memories during their terms. Board Chair J. Thompson wrapped up the conversation by commenting the District has seen new schools open, has implemented many innovative programs and we have many unsung heroes in our schools. He stated that as a Board we are all very proud of what we have accomplished together.

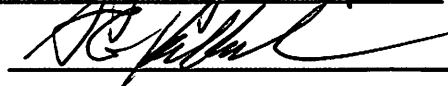
22266	Recess	The Regular Board Meeting recessed at 7:16 p.m. The Regular Board Meeting reconvened at 7:25 p.m.
22267	Business Arising from Presentations & Delegations at Previous Meetings	There was no business arising at this time.
22268	Other Business	No other business was brought forward at this time.
22269	Requests for Information	There were no requests for information.
22270	Future Agenda Items	No agenda items identified.
22271	Adjourn	There being no further business, motion by Trustee Drover that the Regular Board Meeting be adjourned at 7:25 p.m. M/C

Board Chair:



Date: October 25, 2017

Secretary-Treasurer:



Date: October 25, 2017

