



In-Camera and Regular Meeting Minutes of the Fort McMurray Public School District Board of Trustees, held at 231 Hardin Street, Fort McMurray
Doing What's Best for Kids

Location:	Board Room - 231 Hardin Street
Date:	Wednesday, June 21, 2017
In Attendance:	Jeff Thompson Board Chair Linda Mywaart, Vice Chair Angela Adams, Trustee Tim O'Hara, Trustee Doug Nicholls, Superintendent Phil Meagher, Chief Deputy Superintendent - Human Resources & Administration Allan Kallal, Associate Superintendent - Business & Finance Shannon Noble, Assistant Superintendent - Inclusive Education Teena Francis, Recording Secretary
Regrets:	Stephen Drover, Trustee Associate Superintendent A. Kallal, Business & Finance (Evening session)
Gallery Attendance:	80

	Item	Discussion
22199	Call to Order	Board Chair J. Thompson called the meeting to order at 2:05 p.m.
22200	Additions to In-Camera Agenda	There were no items added to the agenda.
22201	Approval of Agenda	Motion by Trustee O'Hara to approve the In-Camera Agenda at 2:06 p.m. M/C
22202	In-Camera Meeting	Motion by Vice Chair Mywaart to proceed to In-Camera at 2:06 p.m. M/C
22203	Out of In-Camera	Motion by Trustee O'Hara to conclude In-Camera at 3:05 p.m. M/C
22204	Regular Meeting	Board Chair J. Thompson called the Regular Board Meeting to order at 3:06 p.m.
22205	Additions to Agenda	No additions noted.
22206	Approval of Agenda	Motion by Trustee Adams to approve the agenda as presented at 3:06 p.m. M/C
22207	Declaration of Conflict	Board Chair J. Thompson reminded Trustees of their responsibility to make a declaration should any agenda item pose a conflict.
22208	CUPE Collective Agreement Formal Approval	This item was tabled.
22209	Meeting Minutes	Motion by Vice Chair Mywaart that the Board of Trustees approve the Regular Board Meeting Minutes of May 17, 2017. M/C Motion by Trustee O'Hara that the Board of Trustees approve the Committee of the Whole Meeting Minutes of June 12, 2017 with the amendment to the date of the Partners in Education Reception to October 5, 2017. M/C

		<p>Motion by Vice Chair Mywaart that the Board of Trustees approve the Special Board Meeting Minutes of June 12, 2017. M/C</p>
22210	Business Arising from Previous Meetings	<p>Advertising for Trusteeship - Elections: Trustees discussed strategies for advertising and recruitment for trusteeships. A session at the recent Public School Boards' Association was aimed at promoting trusteeship. Vice Chair Mywaart will share the questions with the Superintendent.</p> <p>Costs Associated with Implementing the ATA Collective Agreement: Associate Superintendent A. Kallal provided a briefing, sharing key points.</p> <p>Class Size Comparables: Associate Superintendent A. Kallal provided an overview of provincial class size comparison.</p> <p>Islamic Program at Fort McMurray Composite High School: The Board of Trustees reviewed the information presented by the Superintendent regarding the challenges and advantages of the Markaz Ul-Islam request and subsequent appeal. The Trustees expressed it would have been beneficial if the representatives of the Markaz Ul-Islam had provided the supporting information they had requested at the time of the appeal.</p> <p>Concluding the discussion, the Board of Trustees provided direction to the Superintendent to prepare a letter to the Markaz Ul-Islam informing them that after deliberation, the decision of the Board of Trustees remains the same.</p> <p>Business Arising from May 2017 Board Meeting: Regular Board Meeting 22177 - Superintendent D. Nicholls will draft the letter to the Minister and share with parents by the end of June.</p>
22211	Public School Boards' Association/Public School Board Council Update	<p>Trustee O'Hara shared the meeting notes and highlights, noting the session on Career Planning was exceptionally good. Superintendent D. Nicholls will follow up on this session. Overall, Trustees shared the conference was one of the best they have attended. The topics were relevant and the length of the sessions were appropriate.</p> <p>PSBC is holding a summer session in Lac LaBiche, August 17 - 19, 2017.</p>
22212	Superintendent's Contract Extension Evaluation	<p>Motion by Trustee Adams that the Board of Trustees authorize the Board Chair to complete the documentation to carry out all actions necessary to reappoint the current Superintendent of Schools on the terms and conditions approved by the Board of Trustees which include any necessary correspondence, the completion Form 5, executing the contract of employment and to work with the Department of Education to obtain Ministerial approval.</p> <p>M/C Unanimously</p>
22213	Alberta School Boards Association Update	<p>Board Chair J. Thompson and fellow Trustees summarized their experience and shared highlights of the Spring General Meeting.</p>
22214	Board Evaluation	<p>The Board Evaluation was tabled and will be brought forward at the September Regular Board Meeting in conjunction with the Positive Path Forward document.</p>
22215	Locally Developed/Acquired Courses	<p>Assistant Superintendent S. Noble provided a summary of the developed courses for approval. Locally developed courses are developed and authorized by school authorities to provide their students with learning opportunities that complement provincially authorized curricula. Districts may develop their own courses, or they may seek permission to acquire courses from other Districts.</p> <p>Motion by Trustee O'Hara that the Board of Trustees approve the implementation of locally developed course for use by Westwood Community High School, Fort McMurray Composite High School and Frank Spragins High School beginning the first semester of the 2017-2018 school year. The material and resources for each course will be as per each course outline.</p> <p>M/C</p> <p>Assistant Superintendent S. Noble provided a summary of the acquired course for</p>

		<p>approval.</p> <p>Motion by Trustee Adams that the Board of Trustees approve the requisition of locally acquired courses for use by Westwood Community High School, Fort McMurray Composite High School and Frank Spragins High School beginning the first semester of the 2017-2018 school year. The material and resources for each course will be as per each course outline.</p> <p>Trustee Adams requested additional information on the courses, specifically what facility or location will be used for the Fire Department/Rescue Course and what are the costs to the District.</p> <p>M/C</p>
22216	AP 260 Field Trips and Excursions	<p>Fort McMurray Composite High School (Spain and Portugal): Superintendent D. Nicholls provided a summary of this field trip request. Approximately twenty-four Grade 9 - 12 students from Fort McMurray Composite High School request approval to travel to Spain and Portugal to acquire further skills and knowledge which will further enhance those outcomes current English Language Arts, Social Studies, Physical Education, Mathematics, Culinary Arts and Art Classes.</p> <p>Motion by Vice Chair Mywaart that the Board of Trustees give approval-in-principle for Fort McMurray Composite High School Student travel to Spain & Portugal, March 24 - April 6, 2018.</p> <p>Superintendent D. Nicholls shared that a meeting was held with staff to review the process and guidelines for coordinating student travel. During the meeting, a video conference was held with an organization that specializes in student travel. Also during the meeting, staff were instructed to apply for Trustee approval of field trips before approaching students.</p> <p>Associate Superintendent A. Kallal commented that in terms of liability, our insurer advised that the District continue to monitor the Government of Canada Advisory website and take precautions when necessary.</p> <p>Trustee Adams suggested involving the Networks Committee in the decision process for all field trip application.</p> <p>M/C</p> <p>Westwood Community High School (NORCAN/Norway/Iceland): Superintendent D. Nicholls presented on this field trip request. Approximately six Grade 10 - 12 students from Westwood Community High School, along with chaperones request approval to travel to Norway with a possible layover in Iceland. NORCAN is a joint venture between schools in Ontario, Alberta and Norway. In collaboration with each respective counterpart, the goal is to bring together students and teachers alike, in order to expand mathematical knowledge across a wide spectrum of diverse teaching/learning methods.</p> <p>Motion by Trustee Adams that the Board of Trustees give approval-in-principle for Westwood Community High School Student travel to Norway/Iceland, April 20 - 29, 2018.</p> <p>M/C</p> <p>Point of Order called by Vice Chair Mywaart at 4:10 p.m. Trustee O'Hara left the meeting at 4:10 p.m.</p>
22217	Quarterly Financial Review	<p>Associate Superintendent A. Kallal provided a summary of the Quarterly Financial Review, commenting following the insurance submission we may see a reduction in the deficit.</p> <p>Trustee O'Hara returned to the meeting at 4:25 p.m.</p>
22218	Board of Trustees	Trustees reviewed the Board of Trustees Meeting Schedule for 2017 - 2018.

	Meeting Schedule 2017 - 2018	<p>Motion by Trustee O'Hara that the Board of Trustees accept the Board of Trustees Meeting Schedule for 2017 - 2018 as discussed and reviewed.</p> <p>Trustee Adams reminded Trustees and Senior Administration the Board Meeting Schedule is subject to change following the School Board Elections.</p> <p>M/C</p>
22219	Trustee Engagement	<p>Board Chair J. Thompson provided a summary of community engagements and provincial association meetings that were attended for the period of May/June 2017.</p>
22220	Reports	<p>Superintendent D. Nicholls updated Trustees and Senior Administration on the current activities held throughout the District.</p> <p>Deputy Superintendent P. Meagher updated Trustees and Senior Administration on the current scope of the Human Resources and Administration Department.</p> <p>Associate Superintendent A. Kallal updated Trustees and Senior Administration on the current scope of the Business & Finance Department.</p> <p>Assistant Superintendent S. Noble updated Trustees and Senior Administration on the current scope of the Inclusive Education/Mental Health Department.</p>
22221	Correspondence	<p>Letter from M. Sharp, Parent - Re: Sexual Education Curriculum: Board Chair J. Thompson and fellow Trustees reviewed this piece of correspondence. Superintendent D. Nicholls recommended acknowledging receipt of the letter and advise M. Sharp that we encourage students to make wise decision, and that curriculum change is the responsibility of Alberta Education.</p> <p>Letter from Mr. G. Ho, Tzu Chi Foundation Canada: Board Chair J. Thompson and Trustees reviewed this piece of correspondence. An invitation will be extending to the Tzu Chi Foundation for the Partners in Education Reception. Board Chair J. Thompson commented this is a great start to a promising partnership.</p> <p>Framed Print by June Heskett from FuseSocial: The Board of Trustees expressed thanks to FuseSocial for the framed print.</p>
22222	Review Board Evening Agenda	<p>Trustees and Senior Administration reviewed the evening agenda.</p>
22223	Recess	<p>Motion by Trustee Adams to recess at 5:02 p.m.</p>
22224	Reconvene Board Regular Meeting	<p>Board Chair J. Thompson reconvened the Regular Board Meeting at 6:31 p.m.</p>
22225	National Anthem	<p>Board Chair J. Thompson welcomed guests and invited everyone to stand for the National Anthem.</p>
22226	Question Period	<p>There were no questions submitted for Question Period.</p>
22227	District Recognition	<p>Art 30 Award: The Visual Art 30 Award is to recognize and reward a current high school student who exemplifies the outcomes of the Art Course of Study. Board Chair J. Thompson announced this year the Art 30 Award winner is Stuti Christian, Grade 12 Student at Westwood Community High School for her stunning watercolor/ink piece, Sunflower Girl.</p> <p>George Decker Memorial Leadership Award: Created in memory of long-serving FMPSD teacher and administrator, the award provides funding to support aspiring leaders who are committed to building their leadership capacity. Superintendent D. Nicholls announced this year's award recipient is Thomas Andrews, Vice Principal, École Dickinsfield Elementary School.</p> <p>2017 ASBA Zone 2/3 Edwin Parr Recipient: Assistant Superintendent S. Noble provided a summary of this award. Kristen Craig, École Dickinsfield Elementary School,</p>

		<p>Grade 4 teacher was recognized as being the prestigious winner of the Edwin Parr Award for first-year teachers given by Alberta School Board Association.</p> <p>Innovative Leadership Award: Superintendent D. Nicholls shared the Board of Trustees' supports the continuous improvement model and recognizes that innovative program and instruction benefit students. The Innovative Leadership Award was presented to two champions in the District, Kitty Cochrane and Johnny Dulku, for their work on environmental sustainability and awareness.</p> <p>TAFI Award: Superintendent D. Nicholls announced this month we have two recipients and presented the TAFI Award to Annalee Nutter and Joe Champion, both deserving recipients of the monthly award.</p> <p>Naming of Conference Rooms: Superintendent D. Nicholls announced District Office will be renaming two conference rooms in honour of Jack Avery, longest serving Trustee and Jeff Thompson, longest serving Board Chair. The formal presentation will take place during the September Regular Board Meeting.</p>
22228	District Showcase/Spotlight on Students	<p>Debate Club: Superintendent D. Nicholls shared the Debate Club was launched in February 2017 and participation grew steadily throughout the year. Superintendent D. Nicholls acknowledged students and staff for participating and promoting the group.</p> <p>Public Speaking Showcase: Superintendent D. Nicholls also acknowledged staff for coordinating the first Public Speaking Showcase. Over sixty students participated. Public speaking is a lifelong skill and students demonstrated this well.</p> <p>Canada Wide Science Fair Winners: Trustees and Senior Administration congratulated Dhvani Patel, Dhrumil Shah, and Shaaf Babar, who secured Silver and Bronze at the Canada Wide Science Fair (CWSF) in Regina this May. Both Dhvani and Dhrumil attend Westwood Community High School, and are in Grade 11. Shaaf is in Grade 7 at École McTavish Junior High School.</p> <p>Trustees and Senior Administration thanked Teacher, Vicki Dawe for her commitment and support to students.</p> <p>Imagine a Canada Contest Winner: Trustees and Senior Administration congratulated Jackson Ouellette, Grade 5 student at Dr. K.A. Clark Elementary School for being one of 10 selected recipients for the "Imagine a Canada" contest across Canada. He was honoured this spring by Lieutenant Governor, Lois Mitchell at the Government House in Edmonton for his artwork called "Moccasins."</p> <p>Fort McMurray Composite High School Field Trip Presentation: On behalf of the students and staff who traveled to Scotland and Ireland, A. Goosney, student from Fort McMurray Composite High School presented Trustees with a memento of their school trip. A. Goosney thanked the Board of Trustees and commented it was a wonderful experience and the students were grateful for the opportunity.</p> <p>Overview of Robotics Tournament: A. Syed, Director of Information and Technology provided an overview of the Robotics Tournament and shared the winner teams for each category. The tournament is the largest in Alberta with over 450 teams participating. Board Chair J. Thompson and Trustees thanked the volunteers, students, community, families and friends who attended the competition and provided support.</p>
22229	Recess	The Regular Board Meeting recessed at 7:29 p.m. The Regular Board Meeting reconvened at 7:41 p.m.
22230	Business Arising from Presentations & Delegations at Previous Meetings	There was no business arising at this time.
22231	Other Business	No other business was brought forward at this time.
22232	Requests for Information	There were no requests for information.

22233	Future Agenda Items	No agenda items identified.
22234	Resume In-Camera Discussions	There was no need to resume in-camera.
22235	Adjourn	There being no further business, motion by Vice Chair Mywaart that the Regular Board Meeting be adjourned at 7:46 p.m. M/C

Board Chair: 

Date: September 20, 2017

Secretary-Treasurer: 

Date: September 20, 2017