



Form 181-1: Surveillance Video Release Form

This form may only be used to release a Fort McMurray Public School Division video recording device or a copy of Fort McMurray Public School Division surveillance videos.

Date		Time	Video Surveillance ID #	File #
Name of School/Facility		Location of Video Storage Device <input type="checkbox"/> In-Use _____ <input type="checkbox"/> Used _____		Type of Surveillance Video <input type="checkbox"/> Tape <input type="checkbox"/> CD <input type="checkbox"/> Disk <input type="checkbox"/> Other (Specify) _____
Name and Position of Authorized FMPSD Individual Releasing a Copy of the Surveillance Video or the Video Recording Device				
(Please Print)				
Signature				
Purpose or Reason for Release				
Name of Individual Taking Custody of the Copy of the Surveillance Video				
(Please Print)				
Acknowledgment of Receipt and Indemnity				
I, the above noted individual, on behalf of my employer, acknowledge receipt of a Fort McMurray Public School Division <u>video recording device</u> or a copy of the Fort McMurray Public School Division surveillance video or and agree that I and my employer will hold The Fort McMurray School Division harmless for any damage that occurs due to the release of the video recording device or surveillance video while in my custody or under my control.				
Signature				
Position	ID or Regimental #	Employer/Organization	Telephone Number	

A separate form must be completed each time a surveillance video or video recording device is released. A copy of the form must be kept at the Fort McMurray Public School Division and a copy must be provided to the individual taking custody of the copy of the surveillance video.

Surveillance Video means videotape or any other tape, CD, disk or other device used to store information from a video surveillance system.