

## BOARD OF TRUSTEES MEETING

**Date & Time:** Wednesday, November 27, 2024  
@ 2:00 p.m.

**Location:** Google Meet & Live-Stream

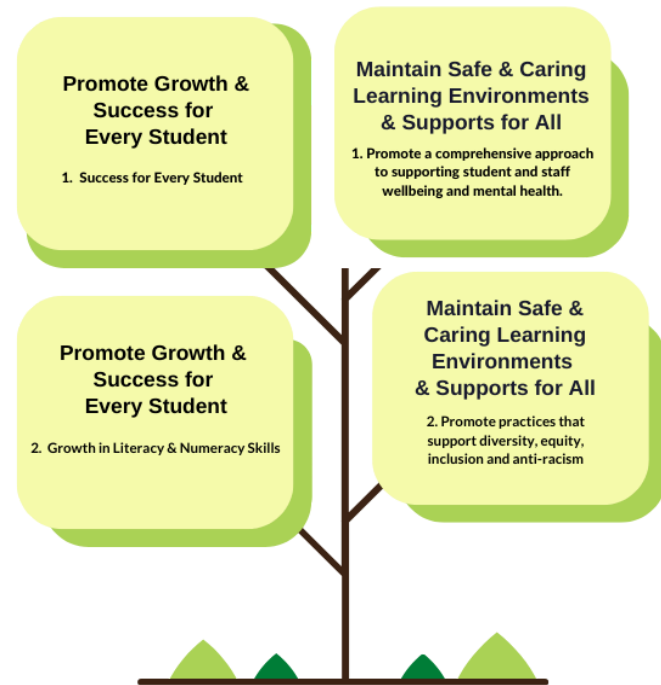
**Facilitator:** Linda Mywaart, Board Chair

**In Attendance:** Board Chair: Linda Mywaart  
Vice Chair: Lorna Spargo  
Trustee: Malcolm Setter  
Trustee: Jonathan Lambert  
Trustee: Angela Adams  
Trustee: Tim O'Hara

**Superintendent of Schools:** Annalee Nutter  
**Associate Superintendent:** Allan Kallal  
**Assistant Superintendent:** Merrie-Rae Mitsopoulous

**Regrets:** Trustee: Jason Schulz

**Recording Secretary:** Traci Towe



	ITEM	DISCUSSION
24856	1.0 Call to Order	Chair Mywaart called the meeting to order @ 2:01 p.m.
24857	2.0 Acknowledgment of Treaty 8 Lands & Territory	Chair Mywaart provided the Land Acknowledgement.
24857	3.0 Agenda	The agenda was accepted with one revision. Item 7.2 to be deferred to the December 11, 2024 Board meeting.
24858	3.2 Approve Agenda	Motion by Trustee O'Hara <b>THAT the Board of Trustees approves the Agenda with the one revision of deferring Item 7.2 to the December 11, 2024 Board meeting.</b>  Chair Mywaart read the Motion. <b>Carried 2:16 p.m.</b>
24859	4.0 Declaration of Conflict	Board Chair Mywaart reminded Trustees of their responsibility to make a declaration should any agenda item pose a pecuniary conflict and remove themselves from the meeting for those items.

24860	5.0 Minutes 5.1 Approval of Special Board Meeting Minutes	The Board reviewed the <a href="#">Special Board of Trustees meeting minutes</a> of September 12, 2024.  MOTION by Vice Chair Spargo <b>THAT the Board of Trustees adopt the minutes as presented.</b>  Board Chair L. Mywaart read the Motion. <b>Carried at 2:09 p.m.</b>
24861	5.0 Minutes 5.2 Approval of Special Board Meeting Minutes	The Board reviewed the <a href="#">Special Board of Trustees meeting minutes</a> of October 20, 2024.  MOTION by Trustee Setter <b>THAT the Board of Trustees adopt the minutes as presented.</b>  Board Chair L. Mywaart read the Motion. <b>Carried at 2:10 p.m.</b>
24862	6.0 Closed Session	Motion by Vice Chair Spargo <b>THAT the Board of Trustees go into a Closed Session.</b>  Chair Mywaart read the question. <b>Carried: 2:11</b>
24863	Reconvene Regular Board Meeting	Motion by Trustee Adams <b>THAT the Board of Trustees come out of the Closed Session, take a quick break, and then reconvene the Regular Board meeting.</b>  Chair Mywaart read the question. <b>Carried 3:32 p.m.</b>
24864	Pecuniary Conflict	Trustee O'Hara excused himself at 3:51 p.m. for agenda items 7.1.3 & 7.14 due to a pecuniary conflict.
24865	7.0 Action Items 7.1.3 Audit & Finance Committee Chair Report	The auditor reviewed the financial statements with the Board and advised there was a deficit of \$1.8 million and a draw on the operating reserves of \$1.7 million.  Questions were asked and answered.  <a href="#">Motion</a> by Trustee Setter <b>THAT the Board of Trustees approve the Financial Statements, Schedules and Notes for the year ending August 31st, 2024.</b>  Chair Mywaart read the question. <b>Carried: 4:06 p.m.</b>  <a href="#">LINK</a> to Audited Financial Statements.  The auditor presented and gave an overview of their report to the Board; they also noted that if the Board approved the financial statements, schedule, and notes, they would issue a clean audit report.  Questions were asked and answered.  <a href="#">LINK</a> to Auditor's Report  <a href="#">Motion</a> by Vice Chair Spargo <b>THAT the Board of Trustees receives the Auditor's report and presentation for information as recommended by the Committee.</b>  Chair Mywaart read the question. <b>Carried: 4:30 p.m.</b>  The Board also received the Audit and Finance Committee report as information only. The auditors, Associate Superintendent Kallal, and his team were thanked for their work on the audit.  Audit & Finance Committee Chair Report & <a href="#">Minutes</a>
24866	7.0 Action Items 7.1.4 Approve Fall Budget Update	Associate Superintendent Kallal presented the Fall budget update whereby he advised that the year-over-year growth was 5.43% and the highest growth was in grades 10-12 at 65.6%. ECDP to grade three declined by 8.4%.  The November budget update shows an estimated 4.65 million deficit which was \$990,000 lower than anticipated in May.  Questions were asked and answered.  <a href="#">Motion</a> by Trustee Setter <b>THAT the Board of Trustees approves the fall budget update, including fees and reserves allocations, for the 2024-2025 school year.</b>  Chair Mywaart read the question. <b>Carried: 4:44 p.m.</b>

24867	End of Pecuniary Conflict	Trustee O'Hara virtually reentered the Board room at 4:47 p.m.
24868	7.0 Action Items 7.1.1 Review Accountability Pillar Report & Surveys	<p>Superintendent Nutter shared the following information regarding Alberta Education Assurance Measure results:</p> <ul style="list-style-type: none"> <li>• FMPSD has seen a decline in results, as has the Province overall.</li> <li>• Strengths - High School Completion, Parent Involvement and School Improvement</li> <li>• Weaknesses - Teaching &amp; Learning, Learning Supports, Welcome, Safe &amp; Caring</li> <li>• Opportunities - Refocus Wellness Support for Staff &amp; Students and Transparent/Clear Communication</li> <li>• Threats - Political Climate, Funding Model/Class Complexity, Local Labour Action, Social Media Influence</li> </ul> <p>Questions were asked and answered.</p>
24869	7.0 Action Items 7.1.2 Annual Education Results Report	<p>Superintendent Nutter shared the draft Annual Education Results Report (AERR) with the Board and advised these results reflect last year's information. Superintendent Nutter also advised the AERR will be submitted to the Ministry of Education on November 29th, 2024.</p> <p>Questions were asked and answered.</p> <p><b>Motion</b> by Vice Chair Spargo <b>THAT the Board of Trustees approves the Annual Education Results Report for the 2023/2024 school year.</b></p> <p>Chair Mywaart read the question. <b>Carried 5:52 p.m.</b></p> <p><a href="#">LINK</a> to Annual Education Results Report.</p>
24870	Recess	<p>Motion by Trustee O'Hara <b>THAT the Board of Trustees take a brief recess and reconvene at 6:02 p.m.</b></p> <p>Chair Mywaart read the question. <b>Carried 5:52 p.m.</b></p>
24871	7.0 Action Items 7.1.5 Review Alberta Education Enrollment Forecast Report	<p>Associate Superintendent Kallal shared a briefing on current enrollment numbers. The Division has noted growth in grades 11 and 12. ECDP/ECS enrollment is slightly lower than last year. Grade 7 is slightly higher than expected, but it appears it stems from previous students from the Catholic School Board moving over to the Division.</p> <p>There is a growth of 5.19% year over year, and since the opening of McTavish High School, there has been a cumulative growth of 25.65%.</p> <p>Associate Superintendent Kallal was thanked for the information.</p> <p><a href="#">LINK</a> to Alberta Education Enrollment Forecast Report</p>
24872	7.0 Action Items 7.2 Board Planning Session	This has been deferred to the December 11, 2024 Board meeting.
24873	7.0 Action Items 7.3 Advocacy Committee Proposal	<p>Chair Mywaart advised the Advocacy Committee recently met and the minutes of that meeting were on the shared drive. The Committee continues to work on the agreed-upon topics of funding, mental health and elections/roles of trustees. Plans are underway for a community reception information sessions on the Role of the Trustee. Details to come.</p> <p>The Board accepted this proposal.</p>
24874	8.0 Information Reports 8.1 Public School Boards of Alberta Association (PSBAA)	<p>Chair Mywaart advised that she, as well as Trustees Spargo, Lambert and O'Hara were in attendance at the PSBAA Fall General in October. Chair Mywaart reiterated that PSBAA are encouraging Trustees to continue their work on protecting, elevating and promoting (PEP) public schools to discourage the provincial government from funding charter, private and independent schools and having that money removed from public school funding.</p> <p>A discussion also ensued about the pros and cons of artificial intelligence, which was also discussed at the PSBAA fall general.</p>

24875	8.0 Information Reports 8.2 Alberta School Board Association (ASBA)	Vice Chair Spargo advised she had sent her Zone 2/3 notes to Trustees earlier for information. She also advised that the Alberta School Board Association asked divisions what they would like new student teachers to know about the profession.  The next Zone 2/3 meeting will be held on December 6th and Trustee Spargo will forward the agenda once she receives it.
24876	8.0 Information Reports 8.3 Trustee Engagement Report	Chair Mywaart reviewed the Trustee Engagement Report for November with the Board. Trustees were encouraged to enter any work they have done for the month into the report.  <a href="#">LINK</a> to Trustee Engagement Report
24877	8.0 Information Reports 8.4 Superintendent of Schools	Superintendent Nutter shared her report. <a href="#">Report</a> accepted by Trustees.
24878	8.0 Information Reports 8.4.1 Director of Inclusive Learning	Superintendent Nutter shared the report from the Director of Inclusive Learning. <a href="#">Report</a> accepted by Trustees.
24879	8.0 Information Reports 8.4.2 Director of Teaching & Learning.	Superintendent Nutter shared the report from the Director of Teaching and Learning. <a href="#">Report</a> accepted by Trustees as presented. Superintendent Nutter advised the Province shared the provincial assessment updates publicly on November 26th.
24880	8.0 Information Reports 8.4.3 Assistant Superintendent of Human Resources & Administration	Assistant Superintendent Mitsopoulos shared her <a href="#">report</a> with the Board. The Trustees accepted the report, with one question asked and answered.
24881	8.0 Information Reports 8.4.4 Director of Human Resources & Administration	Assistant Superintendent Mitsopoulos shared the <a href="#">Director's report</a> with the Board  Report accepted by the Trustees.
24882	8.0 Information Reports 8.4.5 Associate Superintendent of Business and Finance	Associate Superintendent Kallal shared his report with the Board. <a href="#">Report</a> was accepted by Trustees with one question asked and answered.
24883	9.0 Information & Correspondence 9.1 Letter to Minister Nicolaides re: Funding	Chair Mywaart advised the <a href="#">letter</a> is linked to the agenda and is for information purposes.
24884	9.0 Information & Correspondence 9.2 Letter from Ministry of Education re: Engaging on New Curriculum	Chair Mywaart advised the <a href="#">letter</a> is linked to the agenda and is for information purposes.
24885	9.0 Information & Correspondence 9.3 Our School Survey Division Results	Chair Mywaart advised this <a href="#">document</a> is linked to the agenda and is for information purposes.

24886	9.0 Information & Correspondence 9.4 ASBOA Cost Pressure Initiative	Chair Mywaart advised this <a href="#">document</a> is linked to the agenda and is for information purposes.
24887	9.0 Information & Correspondence 9.5 Letter to Minister re: Carbon Tax	Chair Mywaart advised the <a href="#">letter</a> is linked to the agenda and is for information purposes.
24888	10.0 Request for Information	There was none.
24889	11.0 Question Period	There was none.
24890	12.0 Spotlight on Students 12.1 Dr. K.A. Clark School	Brixton, a student from Dr. Clark School, gave an engaging presentation on the diverse Options Classes offered at the school. Students have the opportunity to participate in three option classes per year, choosing from an exciting selection that includes jewellery making, robotics, art, team building, cosmetology, games club, craft club, yoga, and Zumba. These classes allow students to explore new interests and develop valuable skills beyond traditional academics. Brixton emphasized how these options promote creativity, teamwork, and personal growth for all participants.  <a href="#">LINK</a> to presentation.
24891	12.0 Spotlight on Students 12.2 Greely Road School	Greely Road presented to the Board of Trustees, showcasing the exciting developments in their Tech & Trade program. Currently, students are engaging in creative challenges within Minecraft, focusing on architectural design concepts.  Starting in the new year, the program will kick off its robotics season, preparing for the highly anticipated year-end Division tournament. This hands-on approach not only enhances technical skills but also inspires teamwork and innovation among students.  <a href="#">LINK</a> to presentation.
24892	13.0 Division Showcase	There was none for the month of November.
24893	14.0 Business Arising from Previous Meetings 14.1 Senior Leaders Reports from September	Chair Mywaart advised that the senior leader reports for September were attached to the agenda and were previously provided to the Board.  <a href="#">LINK</a> to the reports.
24894	14.0 Business Arising from Previous Meetings 14.2 Senior Leaders Reports from October	Chair Mywaart advised that the senior leader reports for October were attached to the agenda and were previously provided to the Board.  <a href="#">LINK</a> to the reports.
24895	15.0 Other Business	There was none.

24896	16.0 Future Agenda Items	There was none.
24897	Adjournment	<p>There being no further business, Motion by Trustee Lambert <b>THAT the Board of Trustees meeting of November 27, 2024, be adjourned.</b></p> <p>Chair Mywaart read the question. <b>Carried 7:03 p.m.</b></p>

Board Chair:   
Linda Mywaart, Dec 12, 2024 12:34 MST

Date: Dec 12, 2024

Secretary-Treasurer: Allan Kallal

Date: Dec 12, 2024









# 2024.11.27\_MINUTES Board of Trustee Meeting (1)

Final Audit Report

2024-12-12

Created:	2024-12-12
By:	Traci Towe (traci.towe@fmprsd.ab.ca)
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